

AJS DRYLINING LTD

HEALTH AND SAFETY DOCUMENTATION

CLIENT: BELLWAY HOMES

**SITE: THE BEECHES
STANTON CROSS
IRTHLINGBOROUGH RD**

INTENTIONALLY LEFT BLANK

CONTENTS

SECTION 1

RISK ASSESSMENTS

SECTION 2

METHOD STATEMENTS

INTENTIONALLY LEFT BLANK

SECTION 1

RISK ASSESSMENTS

INTENTIONALLY LEFT BLANK



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
MANAGEMENT ACTION PLAN HAZARD INDEX

<u>SERIAL</u>	<u>WORK TASK/ACTIVITY</u>	<u>RISK RATING</u>	<u>REVIEW DATE</u>
01	First aid provisions	Low	09/08/2020
02	Fire and emergency procedures	Low	09/08/2020
03	Driving Company vehicles	Medium	09/08/2020
04	Use and maintenance of hand tools	Low	09/08/2020
05	Working at height - use and maintenance of mobile elevating working platforms (MEWPs)	Medium	09/08/2020
05a	Working at height - use and maintenance of mobile elevating working platforms (MEWPs)	Medium	09/08/2020
06	Delivery and Storage of materials on site	Low	09/08/2020
07	Working at height - use and maintenance of access ladders	Medium	09/08/2020
08	Lone working	Medium	09/08/2020
09	Working at height - Use of stilts	Medium	09/08/2020
10	Working at height - Use of scaffolding	Medium	09/08/2020
11	Working at height - Plastering/rendering	Medium	09/08/2020
12	Working at height - Aluminium Step Ups	Medium	09/08/2020
13	Carrying out plastering of walls in houses and garages	Medium	09/08/2020
14	Applying render to external walls of buildings using scaffold working platforms	Medium	09/08/2020
15	Preparation of Internal Walls Prior to Installing Surface Finishing	Low	09/08/2020
16	Installation of Insulation Material and Fixing of Plasterboard to Walls and Stud Partitions	Medium	09/08/2020
17	Installation of Metal Studding	Low	09/08/2020
18	Use and Maintenance of Mechanical Screed Pump	Medium	09/08/2020
19	Use and Maintenance of Vibrating Equipment	Low	09/08/2020

KEY TO RISK RATING: PROBABILITY: 1 (Improbable) > 6 (Inevitable);
SEVERITY: 1 (Minor Injury) > 6 (Multiple Fatality)

TOTAL RISK RATING: 1 = Insignificant (No action required); 2 to 6 = Low (Action 6-12 mths);
7 to 15 = Medium (Action 3-6 mths) 16 to 36 = High (Immediate Action)



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
MANAGEMENT ACTION PLAN HAZARD INDEX

<u>SERIAL</u>	<u>WORK TASK/ACTIVITY</u>	<u>RISK RATING</u>	<u>REVIEW DATE</u>
20	Working with blades (blade safety procedure)	Low	09/08/2020
21	Working in Stairwells - Use of Access Equipment	Medium	09/08/2020

KEY TO RISK RATING: PROBABILITY: 1 (Improbable) > 6 (Inevitable);
SEVERITY: 1 (Minor Injury) > 6 (Multiple Fatality)

TOTAL RISK RATING: 1 = Insignificant (No action required); 2 to 6 = Low (Action 6-12 mths);
7 to 15 = Medium (Action 3-6 mths) 16 to 36 = High (Immediate Action)



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
GENERAL RISK ASSESSMENT

COMPANY / LOCATION: AJS DRYLINING
BELLWAY HOMES, THE BEECHES

WORK TASK / ACTIVITY: First aid provisions

**SERIAL
NUMBER:** 01

PERSONS AFFECTED: ☒ Employees ☒ Visitors ☒ General Public Other (details):

SIGNIFICANT HAZARDS:

- > Delay or inadequate treatment of injured person.
- > Inadequate First Aid facilities.
- > Lack of First Aid kits/trained persons.
- > Communication of First Aid provisions.
- > Poor location of equipment - large location, etc.

**RISK RATING:
[NO CONTROLS]**

Probability: 4
Severity: 5
Equals: 20
Risk Rating: **HIGH**

CONTROL MEASURES:

- > First aid equipment provided and regularly maintained (stock level checks, etc).
- > There are trained first aiders/appointed persons available/provided by Principal Contractor/Client suitable for undertakings.
- > Premises/Site location in built up areas within reasonable access to local hospital facilities.
- > Accident report book available.
- > Information provided in company First Aid information contained within Health & Safety Policy.
- > All employees are aware of first aid procedures upon induction and if provisions changed.
- > First aid cover is organised and maintained to cover holidays/shifts/periods of illness.
- > All accidents, however small, are recorded in Accident Book.
- > Details of first aid arrangements (First Aid notices) displayed at prominent points within premise/location.

**RESIDUAL RISK:
[WITH CONTROLS]**

Probability: 1
Severity: 5
Equals: 5
Risk Rating: **LOW**

KEY TO RISK RATING

PROBABILITY:
1 (Improbable)
> 6 (Inevitable)

SEVERITY:
1 (Minor Injury)
> 6 (Multiple Fatality)

TOTAL RISK RATING:
1 = Insignificant
2 to 6 = Low
7 to 15 = Medium
16 to 36 = High

PPE REQUIREMENTS:

☐ Head Protection	☐ Dust/Fume Mask	☐ Hi-Vis Clothing
☐ Foot Protection	☐ Ear Protection	Other:
☒ Gloves	☐ Eye Protection	

FURTHER INFORMATION:

Assessed by: Jamie Dammes - CQMS Ltd
Assessment date: 02/10/2019
Review Date: 09/08/2020

Name of Management Responsible: Alistair Steel
Signature: 



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
GENERAL RISK ASSESSMENT

COMPANY / LOCATION: AJS DRYLINING
BELLWAY HOMES, THE BEECHES

WORK TASK / ACTIVITY: Fire and emergency procedures

**SERIAL
NUMBER:** 02

PERSONS AFFECTED: ☒ Employees ☒ Visitors ☒ General Public Other (details):

SIGNIFICANT HAZARDS:

- > Fire.
- > Smoke inhalation.
- > Explosion.
- > Obstructed access routes.
- > No training in fire/emergency procedures.
- > No periodic testing of fire alarm/detection system (where fitted).
- > Damage to buildings, plant or machinery.
- > Hot works - welding/cutting.
- > Use of LPG heating.

**RISK RATING:
[NO CONTROLS]**

Probability: 3
Severity: 5
Equals: 15
Risk Rating: **MEDIUM**

CONTROL MEASURES:

- > Fire appliances are provided and maintained.
- > Fire procedures and signs are in place.
- > Emergency lighting is installed.
- > Metal constructed bins/cabinets provided for the storage of highly flammable liquids.
- > Electrical installations, tools and appliances comply with legal requirements.
- > Fire points located in positions close to work area.
- > Company vehicles fitted with fire extinguishers, drivers carrying dangerous goods are suitably trained and equipped.

**RESIDUAL RISK:
[WITH CONTROLS]**

Probability: 2
Severity: 3
Equals: 6
Risk Rating: **LOW**

KEY TO RISK RATING

PROBABILITY:
1 (Improbable)
> 6 (Inevitable)

SEVERITY:
1 (Minor Injury)
> 6 (Multiple Fatality)

TOTAL RISK RATING:
1 = Insignificant
2 to 6 = Low
7 to 15 = Medium
16 to 36 = High

PPE REQUIREMENTS: ☒ Head Protection ☐ Dust/Fume Mask ☒ Hi-Vis Clothing
☒ Foot Protection ☐ Ear Protection Other:
☐ Gloves ☐ Eye Protection

FURTHER INFORMATION:

- > Supervisor to monitor all of the above control measures.

Assessed by: Jamie Dammes - CQMS Ltd

Assessment date: 02/10/2019

Review Date: 09/08/2020

Name of Management Responsible:

Signature: 

Alistair Steel



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
GENERAL RISK ASSESSMENT

COMPANY / LOCATION: AJS DRYLINING
BELLWAY HOMES, THE BEECHES

WORK TASK / ACTIVITY: Driving Company vehicles

**SERIAL
NUMBER:** 03

PERSONS AFFECTED: ☒ Employees ☐ Visitors ☒ General Public Other (details):

SIGNIFICANT HAZARDS:

- > Lack of vehicle maintenance.
- > Drivers not trained on vehicle type.
- > Unauthorised use of vehicle.
- > Road traffic accidents.
- > Speeding.
- > Overloading.
- > Unsecured load.
- > Fire/explosion.
- > Use of mobile telecommunications devices.
- > Fitness of driver/tiredness.
- > Route planning/scheduling.
- > Weather.

**RISK RATING:
[NO CONTROLS]**

Probability: 3
Severity: 5
Equals: 15
Risk Rating: **MEDIUM**

CONTROL MEASURES:

- > Only trained, competent, authorised employees who are licensed and insured are permitted to drive/operate Company vehicles.
- > All Company vehicles are maintained by a competent contractor to the manufacturer's instructions and service intervals - records are available.
- > All accidents involving damage to vehicles, property or third parties are immediately reported to management in accordance with laid down procedures.
- > Driving Safely handbook issued to all Company vehicle drivers.
- > Annual checks of driver licences carried out by Senior Management.
- > Mobile Telecommunications Policy stated within Company Health and Safety Policy and Driving Safely handbook.
- > Drivers have regular eyesight checks carried out.
- > Drivers route planning/scheduling detailed within Company Health and Safety Policy and Driving Safely handbook. Overnight stops planned as required.
- > Company vehicles all hold valid Breakdown Assistance Cover.

**RESIDUAL RISK:
[WITH CONTROLS]**

Probability: 2
Severity: 5
Equals: 10
Risk Rating: **MEDIUM**

KEY TO RISK RATING

PROBABILITY:
1 (Improbable)
> 6 (Inevitable)

SEVERITY:
1 (Minor Injury)
> 6 (Multiple Fatality)

TOTAL RISK RATING:
1 = Insignificant
2 to 6 = Low
7 to 15 = Medium
16 to 36 = High

PPE REQUIREMENTS: ☐ Head Protection ☐ Dust/Fume Mask ☐ Hi-Vis Clothing
☐ Foot Protection ☐ Ear Protection Other:
☐ Gloves ☐ Eye Protection

FURTHER INFORMATION:

- > Supervisor to monitor all of the above control measures.

Assessed by: Jamie Dammes - CQMS Ltd

Assessment date: 02/10/2019

Review Date: 09/08/2020

Name of Management Responsible:

Signature: 

Alistair Steel



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
GENERAL RISK ASSESSMENT

COMPANY / LOCATION: AJS DRYLINING
BELLWAY HOMES, THE BEECHES

WORK TASK / ACTIVITY: Use and maintenance of hand tools

**SERIAL
NUMBER:** 04

PERSONS AFFECTED: ☒ Employees ☒ Visitors ☐ General Public Other (details): Trespassers

SIGNIFICANT HAZARDS:

- > Lack of training in the use, maintenance and storage of hand tools.
- > Incorrect use and poor maintenance of hand tools.
- > PPE not provided/not worn.
- > Entanglement.
- > Flying debris.

**RISK RATING:
[NO CONTROLS]**

Probability: 3

Severity: 3

Equals: 9

Risk Rating: **MEDIUM**

CONTROL MEASURES:

- > Employees have been trained in the safe use, maintenance and control of tools and carry out regular maintenance and safety checks of their tools.
- > Tools are secured at ceasework - or are removed from site.
- > PPE is provided and worn.
- > First aid facilities are available.

**RESIDUAL RISK:
[WITH CONTROLS]**

Probability: 2

Severity: 3

Equals: 6

Risk Rating: **LOW**

KEY TO RISK RATING

PROBABILITY:
1 (Improbable)
> 6 (Inevitable)

SEVERITY:
1 (Minor Injury)
> 6 (Multiple Fatality)

TOTAL RISK RATING:
1 = Insignificant
2 to 6 = Low
7 to 15 = Medium
16 to 36 = High

PPE REQUIREMENTS: ☒ Head Protection ☐ Dust/Fume Mask ☒ Hi-Vis Clothing
☒ Foot Protection ☐ Ear Protection Other:
☐ Gloves ☐ Eye Protection

FURTHER INFORMATION:

- > Supervisor to monitor all of the above control measures.

Assessed by: Jamie Dammes - CQMS Ltd

Assessment date: 02/10/2019

Review Date: 09/08/2020

Name of Management Responsible:

Signature: 

Alistair Steel



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
GENERAL RISK ASSESSMENT

COMPANY / LOCATION: AJS DRYLINING
BELLWAY HOMES, THE BEECHES

SERIAL NUMBER: 05

WORK TASK / ACTIVITY: Working at height - use and maintenance of mobile elevating working platforms (MEWPs)

PERSONS AFFECTED: ☒ Employees ☒ Visitors ☐ General Public Other (details):

SIGNIFICANT HAZARDS:

- > Overloading of MEWP.
- > Overturning of MEWP.
- > Damage to plant equipment and materials.
- > Poor housekeeping.
- > Lack of information, instruction, training and supervision.
- > PPE not provided/worn.
- > MEWPs used on uneven ground/surfaces.
- > Adverse weather conditions.
- > Unauthorised personnel in area.
- > Equipment/materials falling to ground.
- > Lack of information, instruction and training.
- > Poorly laid power cable routes.
- > Slips, trips and falls.
- > Flying particles/dust caused by use of power tools.
- > Eye injuries.
- > Inhalation of dust.
- > Cuts, entanglement.

RISK RATING:
[NO CONTROLS]

Probability: 5
Severity: 6
Equals: 30
Risk Rating: **HIGH**

CONTROL MEASURES:

- > Pre-use inspections are to be carried out.
- > Maintenance carried out and records maintained (LOLER/weekly inspections).
- > Statutory inspection carried out and records maintained (LOLER/weekly inspections).
- > Safety harness to be worn while using MEWP.
- > MEWPs are only operated by trained and competent persons - IPAF or equivalent.
- > Outriggers, if fitted and used, should be fully extended and locked into position before use.
- > MEWPs are to be used on firm, level surfaces only.
- > Weather conditions are monitored.
- > Working area cordoned off with barriers/signage to prevent unauthorised access.
- > MEWPs secured when not in use.> Pre-use inspections are to be carried out.
- > Maintenance carried out and records maintained (LOLER/weekly inspections).
- > Statutory inspection carried out and records maintained (LOLER/weekly inspections).
- > Only 110v or low voltage battery operated hand tools are used on site.
- > Generators, transformers, power tools, extension cables, etc. are registered, inspected, tested and have safety checks carried out in accordance with the Electrical Regulations and procedures - records are available.
- > PPE is provided and worn, e.g. dust masks, goggles, boots.
- > Only trained, competent personnel are permitted to use power tools, i.e. drills and plaster whisk. Tools are isolated/stored when not in use to prevent operation by unauthorised, untrained persons.
- > A good housekeeping programme is in operation.
- > Waste disposal slips are provided.

RESIDUAL RISK:
[WITH CONTROLS]

Probability: 2
Severity: 6
Equals: 12
Risk Rating: **MEDIUM**

KEY TO RISK RATING

PROBABILITY:
1 (Improbable)
> 6 (Inevitable)

SEVERITY:
1 (Minor Injury)
> 6 (Multiple Fatality)

TOTAL RISK RATING:
1 = Insignificant
2 to 6 = Low
7 to 15 = Medium
16 to 36 = High

PPE REQUIREMENTS: ☒ Head Protection ☐ Dust/Fume Mask ☒ Hi-Vis Clothing
☒ Foot Protection ☐ Ear Protection Other: Safety harness
☐ Gloves ☐ Eye Protection

FURTHER INFORMATION:

- > Supervisor to monitor all of the above control measures.

Assessed by: Jamie Dammes - CQMS Ltd

Name of Management Responsible:

Alistair Steel

Assessment date: 02/10/2019

Signature:

Review Date: 09/08/2020



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
GENERAL RISK ASSESSMENT

COMPANY / LOCATION: AJS DRYLINING
BELLWAY HOMES, THE BEECHES

SERIAL NUMBER: 05a

WORK TASK / ACTIVITY: Working at height - use and maintenance of mobile elevating working platforms (MEWPs)

PERSONS AFFECTED: ☒ Employees ☒ Visitors ☐ General Public Other (details):

SIGNIFICANT HAZARDS:

- > Poor housekeeping.
- > Fire.
- > Unauthorised use of prohibited 240v electrical hand tools.
- > Poor storage of fuel used in generator.
- > Fire/explosion.
- > Makeshift repairs carried out on equipment by untrained, unauthorised persons.
- > Noise and vibration.

**RISK RATING:
[NO CONTROLS]**

Probability: 5
Severity: 6
Equals: 30
Risk Rating: **HIGH**

CONTROL MEASURES:

- > Only the minimal amount of fuel is kept on site in proper 5 litre fuel container - see COSHH assessments.
- > Fire extinguishers are in place.
- > All employees have been made aware of the hazards from electricity.
- > Care is taken so that cable runs are kept to a minimum so as not to interfere with plant and machinery or to obstruct other site operatives.
- > All rectification, repairs and safety checks are carried out by a competent electrician.
- > All equipment well maintained, new items acquired with low vibration reading. Operatives are instructed on HAV.

**RESIDUAL RISK:
[WITH CONTROLS]**

Probability: 2
Severity: 6
Equals: 12
Risk Rating: **MEDIUM**

KEY TO RISK RATING

PROBABILITY:
1 (Improbable)
> 6 (Inevitable)

SEVERITY:
1 (Minor Injury)
> 6 (Multiple Fatality)

TOTAL RISK RATING:
1 = Insignificant
2 to 6 = Low
7 to 15 = Medium
16 to 36 = High

PPE REQUIREMENTS: ☒ Head Protection ☐ Dust/Fume Mask ☒ Hi-Vis Clothing
☒ Foot Protection ☐ Ear Protection Other: Safety harness
☐ Gloves ☐ Eye Protection

FURTHER INFORMATION:

- > Supervisor to monitor all of the above control measures.

Assessed by: Jamie Dammes - CQMS Ltd

Assessment date: 02/10/2019

Review Date: 09/08/2020

Name of Management Responsible:

Signature: 

Alistair Steel



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
GENERAL RISK ASSESSMENT

COMPANY / LOCATION: AJS DRYLINING
BELLWAY HOMES, THE BEECHES

WORK TASK / ACTIVITY: Delivery and Storage of materials on site

**SERIAL
NUMBER:** 06

PERSONS AFFECTED: ☒ Employees ☒ Visitors ☐ General Public Other (details): FLT driver, trespassers

SIGNIFICANT HAZARDS:

- > Poor storage of materials / slips, trips and falls.
- > Manual handling.
- > Inhalation of dust.
- > Dust/particles.
- > Falling materials.
- > Badly stacked materials.
- > Damaged materials.
- > Environmental pollution, contamination.
- > Inadequate security measures.
- > Falls from vehicles.

**RISK RATING:
[NO CONTROLS]**

Probability: 3
Severity: 3
Equals: 9
Risk Rating: **MEDIUM**

CONTROL MEASURES:

- > Minimum amount of materials held on site.
- > Where practicable materials are stored in a secure area/building.
- > Materials are stored on a firm, level surface.
- > Stack heights are kept to a minimum level.
- > Hazardous substances are securely stored to prevent access to unauthorized persons.
- > All materials to be removed from delivery vehicles using telehandlers.

**RESIDUAL RISK:
[WITH CONTROLS]**

Probability: 2
Severity: 3
Equals: 6
Risk Rating: **LOW**

KEY TO RISK RATING

PROBABILITY:
1 (Improbable)
> 6 (Inevitable)

SEVERITY:
1 (Minor Injury)
> 6 (Multiple Fatality)

TOTAL RISK RATING:
1 = Insignificant
2 to 6 = Low
7 to 15 = Medium
16 to 36 = High

PPE REQUIREMENTS: ☒ Head Protection ☐ Dust/Fume Mask ☒ Hi-Vis Clothing
☒ Foot Protection ☐ Ear Protection Other:
☐ Gloves ☐ Eye Protection

FURTHER INFORMATION:

- > Supervisor to monitor all of the above control measures.

Assessed by: Jamie Dammes - CQMS Ltd

Assessment date: 02/10/2019

Review Date: 09/08/2020

Name of Management Responsible:

Signature: 

Alistair Steel



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
GENERAL RISK ASSESSMENT

COMPANY / LOCATION: AJS DRYLINING
BELLWAY HOMES, THE BEECHES

WORK TASK / ACTIVITY: Working at height - use and maintenance of access ladders

**SERIAL
NUMBER:** 07

PERSONS AFFECTED: ☒ Employees ☒ Visitors ☐ General Public Other (details): Trespassers

SIGNIFICANT HAZARDS:

- > Working at height.
- > Unsecured ladders.
- > Use of damaged ladders.
- > Lack of maintenance.
- > Lack of training.
- > Poorly positioned ladders.
- > Long-duration works.
- > Failure to maintain three points of contact.

**RISK RATING:
[NO CONTROLS]**

Probability: 4
Severity: 5
Equals: 20
Risk Rating: **HIGH**

CONTROL MEASURES:

- > All ladders secured in place by ties or ladder clips (scaffolding).
- > Where practicable, on 3/4 storey houses ladder fitted to first lift access point.
- > Ladders secured to prevent access out of working hours.
- > Where ladders are fitted internally to scaffold or ladder towers access between lifts is staggered.
- > Ladders used in accordance with HSE Guidance INDG455.
- > Ensure all ladders are maintained and records held.
- > Ensure all ladders are secured when in use.
- > Short duration works to be assessed prior to task commencing. Ladders may only be used for short duration tasks and used as per best practice - i.e. footed or tied, 1:4 angle of ladder and 3 points of contact at all times.
- > Suitable PPE issued and worn including head protection with chin strap fitted.
- > Proprietary ladder support system used if ladders cannot be tied or footed.
- > Operatives trained and competent in the use of ladders.

**RESIDUAL RISK:
[WITH CONTROLS]**

Probability: 3
Severity: 5
Equals: 15
Risk Rating: **MEDIUM**

KEY TO RISK RATING

PROBABILITY:
1 (Improbable)
> 6 (Inevitable)

SEVERITY:
1 (Minor Injury)
> 6 (Multiple Fatality)

TOTAL RISK RATING:
1 = Insignificant
2 to 6 = Low
7 to 15 = Medium
16 to 36 = High

PPE REQUIREMENTS: ☒ Head Protection ☐ Dust/Fume Mask ☒ Hi-Vis Clothing
☒ Foot Protection ☐ Ear Protection Other:
☒ Gloves ☐ Eye Protection

FURTHER INFORMATION:

Assessed by: Jamie Dammes - CQMS Ltd

Assessment date: 02/10/2019

Review Date: 09/08/2020

Name of Management Responsible:

Signature: 

Alistair Steel



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
GENERAL RISK ASSESSMENT

COMPANY / LOCATION: AJS DRYLINING
BELLWAY HOMES, THE BEECHES

WORK TASK / ACTIVITY: Lone working

**SERIAL
NUMBER:** 08

PERSONS AFFECTED: ☒ Employees ☐ Visitors ☐ General Public Other (details):

SIGNIFICANT HAZARDS:

- > Lack of information, instruction, training and supervision.
- > Accidents or emergencies arising out of the work, including inadequate provision of first aid.
- > Illness.
- > Physical violence.
- > Slips, trips and falls.
- > Location of workplace - remote from means of assistance, etc.

**RISK RATING:
[NO CONTROLS]**

Probability: 3

Severity: 5

Equals: 15

Risk Rating: **MEDIUM**

CONTROL MEASURES:

- > Suitable supervision and monitoring provided for lone workers.
- > Procedures in place for reporting of accidents, incidents and near misses.
- > Rest breaks encouraged for all lone workers.
- > Lone workers aware of Company procedure to seek help and advice from a supervisor should safety concerns arise; assistance provided for any high risk activities.
- > Regular contact maintained with all lone workers via mobile telephone.
- > All lone workers are aware of Company violence and security arrangements and procedures.
- > Lone workers report to client at start of work and regular contact maintained as required.
- > Lone workers aware of lone working procedure and risk assessment provisions.
- > Individuals selected by Company management for lone working based upon certain criteria - task, training, ability.

**RESIDUAL RISK:
[WITH CONTROLS]**

Probability: 2

Severity: 5

Equals: 10

Risk Rating: **MEDIUM**

KEY TO RISK RATING

PROBABILITY:
1 (Improbable)
> 6 (Inevitable)

SEVERITY:
1 (Minor Injury)
> 6 (Multiple Fatality)

TOTAL RISK RATING:
1 = Insignificant
2 to 6 = Low
7 to 15 = Medium
16 to 36 = High

PPE REQUIREMENTS: ☐ Head Protection ☐ Dust/Fume Mask ☐ Hi-Vis Clothing
☐ Foot Protection ☐ Ear Protection Other:
☐ Gloves ☐ Eye Protection

FURTHER INFORMATION:

- > Continue to monitor lone working to ensure suitable risk assessments and method statements in place for work activities to be undertaken.

Assessed by: Jamie Dammes - CQMS Ltd

Assessment date: 02/10/2019

Review Date: 09/08/2020

Name of Management Responsible:

Signature: 

Alistair Steel



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
GENERAL RISK ASSESSMENT

COMPANY / LOCATION: AJS DRYLINING
BELLWAY HOMES, THE BEECHES

**SERIAL
NUMBER:** 09

WORK TASK / ACTIVITY: Working at height - Use of stilts

PERSONS AFFECTED: ☒ Employees ☒ Visitors ☒ General Public Other (details):

SIGNIFICANT HAZARDS:

- > Lack of information, training and supervision in the use of Stilts.
- > Falls from height.
- > Inadequate working area preparation
- > Fall through fragile surface.
- > Struck by falling objects or materials.
- > Lack of inspection and maintenance of the work equipment used in conjunction with working at height.
- > Lack of planned means of assistance.
- > Lack of suitable warning signs.
- > Unprotected openings (e.g. stairwell) or change in level.

**RISK RATING:
[NO CONTROLS]**

Probability: 6
Severity: 5
Equals: 30
Risk Rating: **HIGH**

CONTROL MEASURES:

- > Avoid working at height whenever possible.
- > Only competent trained Stilt operatives to work at height with an assistant in attendance at all times.
- > Specific Method Statement carried out for all Stilt work.
- > Stilts and working equipment inspected before use.
- > Access/egress to the working area and in the working area is clear of materials.
- > Suitable and sufficient signage and barriers are in place to prevent falls into stairwells.
- > Stairwell access system (such as the Oxford system) in place.

**RESIDUAL RISK:
[WITH CONTROLS]**

Probability: 3
Severity: 5
Equals: 15
Risk Rating: **MEDIUM**

KEY TO RISK RATING

PROBABILITY:
1 (Improbable)
> 6 (Inevitable)

SEVERITY:
1 (Minor Injury)
> 6 (Multiple Fatality)

TOTAL RISK RATING:
1 = Insignificant
2 to 6 = Low
7 to 15 = Medium
16 to 36 = High

PPE REQUIREMENTS: ☒ Head Protection ☐ Dust/Fume Mask ☒ Hi-Vis Clothing
☒ Foot Protection ☐ Ear Protection Other: Knee & Elbow Pads
☐ Gloves ☐ Eye Protection

FURTHER INFORMATION:

- > Supervisor to monitor all of the above control measures.

Assessed by: Jamie Dammes - CQMS Ltd

Name of Management Responsible:

Alistair Steel

Assessment date: 02/10/2019

Signature: 

Review Date: 09/08/2020



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
GENERAL RISK ASSESSMENT

COMPANY / LOCATION: AJS DRYLINING
BELLWAY HOMES, THE BEECHES

WORK TASK / ACTIVITY: Working at height - Use of scaffolding

**SERIAL
NUMBER:** 10

PERSONS AFFECTED: ☒ Employees ☒ Visitors ☐ General Public Other (details): Other site operatives.

SIGNIFICANT HAZARDS:

- > Inadequately erected.
- > Poorly maintained scaffolding.
- > Scaffolding altered by unauthorised, untrained persons.
- > Poor quality materials used in its construction.
- > Falls from height.
- > Safety rails/brick guards not fitted.
- > Head injuries.
- > PPE not provided/not worn.

**RISK RATING:
[NO CONTROLS]**

Probability: 4
Severity: 5
Equals: 20
Risk Rating: **HIGH**

CONTROL MEASURES:

- > Scaffolding is erected by trained, competent scaffolders, safety handover certificate is issued.
- > A weekly safety check is carried out by Site Manager (Principal Contractor) and the record of inspection is annotated.
- > Brick guards and/or safety rails are fitted.
- > Access ladders are secured.
- > Good housekeeping standards are maintained on working levels.
- > All defects, unsafe, damaged, insecure parts of scaffolding reported to Site Manager immediately.
- > PPE is provided - records of issue are available.

**RESIDUAL RISK:
[WITH CONTROLS]**

Probability: 2
Severity: 5
Equals: 10
Risk Rating: **MEDIUM**

KEY TO RISK RATING

PROBABILITY:
1 (Improbable)
> 6 (Inevitable)

SEVERITY:
1 (Minor Injury)
> 6 (Multiple Fatality)

TOTAL RISK RATING:
1 = Insignificant
2 to 6 = Low
7 to 15 = Medium
16 to 36 = High

PPE REQUIREMENTS: ☒ Head Protection ☐ Dust/Fume Mask ☒ Hi-Vis Clothing
☒ Foot Protection ☐ Ear Protection Other:
☐ Gloves ☐ Eye Protection

FURTHER INFORMATION:

- > Supervisor to monitor all of the above control measures.

Assessed by: Jamie Dammes - CQMS Ltd

Assessment date: 02/10/2019

Review Date: 09/08/2020

Name of Management Responsible:

Signature: 

Alistair Steel



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
GENERAL RISK ASSESSMENT

COMPANY / LOCATION: AJS DRYLINING
BELLWAY HOMES, THE BEECHES

WORK TASK / ACTIVITY: Working at height - Plastering/rendering

**SERIAL
NUMBER:** 11

PERSONS AFFECTED: ☒ Employees ☐ Visitors ☐ General Public Other (details): Other personnel in the vicinity

SIGNIFICANT HAZARDS:

- > Working at height.
- > Lack of training and information.
- > Inadequate working platform.
- > Slips, trips and falls.
- > Eye injuries from dust/plaster particles.
- > Manual handling injuries.
- > Poor housekeeping standards.
- > PPE not issued/worn.
- > No COSHH information given.
- > Fall down staircases/stair voids.

**RISK RATING:
[NO CONTROLS]**

Probability: 3
Severity: 4
Equals: 12
Risk Rating: **MEDIUM**

CONTROL MEASURES:

- > Only trained, competent plasterers carry out tasks.
- > All employees are properly briefed and supervised on the task.
- > Method statements are readily available.
- > PPE is provided and worn, e.g. Goggles, gloves, safety boots, dust masks, helmets - records of issue are available.
- > All materials and equipment used as temporary work platform i.e. ladder, scaffold boards, stilts are checked to ensure they are in good condition and safe to use.
- > Manual handling assessments carried out.
- > COSHH assessments carried out.
- > Ensure scaffold adaptations for rendering have suitable lift height and internal gap is not excessive.
- > Oxford Safety System Stairwell Protection System in place.
- > Scaffold provided by other trades (trained and competent) - no AJD operative shall adapt or adjust scaffold.

**RESIDUAL RISK:
[WITH CONTROLS]**

Probability: 2
Severity: 4
Equals: 8
Risk Rating: **MEDIUM**

KEY TO RISK RATING

PROBABILITY:
1 (Improbable)
> 6 (Inevitable)

SEVERITY:
1 (Minor Injury)
> 6 (Multiple Fatality)

TOTAL RISK RATING:
1 = Insignificant
2 to 6 = Low
7 to 15 = Medium
16 to 36 = High

PPE REQUIREMENTS: ☒ Head Protection ☒ Dust/Fume Mask ☒ Hi-Vis Clothing
☒ Foot Protection ☐ Ear Protection Other:
☒ Gloves ☒ Eye Protection

FURTHER INFORMATION:

- > Supervisor to monitor all of the above control measures.

Assessed by: Jamie Dammes - CQMS Ltd

Assessment date: 02/10/2019

Review Date: 09/08/2020

Name of Management Responsible:

Signature: 

Alistair Steel



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
GENERAL RISK ASSESSMENT

COMPANY / LOCATION: AJS DRYLINING
BELLWAY HOMES, THE BEECHES

WORK TASK / ACTIVITY: Working at height - Aluminium Step Ups

**SERIAL
NUMBER:** 12

PERSONS AFFECTED: ☒ Employees ☐ Visitors ☐ General Public Other (details): Trespassers

SIGNIFICANT HAZARDS:

- > Falls from height, slips.
- > Use of damaged step ups.
- > Lack of maintenance.
- > Over reaching.
- > Overloading step ups.
- > Waste materials (slip & tripping).

**RISK RATING:
[NO CONTROLS]**

Probability: 3

Severity: 5

Equals: 15

Risk Rating: **MEDIUM**

CONTROL MEASURES:

- > Step ups to be inspected for damage before use.
- > Legs to be down and fully locked into place.
- > Step up is moved as work progresses to maintain reach.
- > Do not overload step up above manufacturer's S.W.L
- > Area of work to be inspected to ensure access is available.

**RESIDUAL RISK:
[WITH CONTROLS]**

Probability: 2

Severity: 5

Equals: 10

Risk Rating: **MEDIUM**

KEY TO RISK RATING

PROBABILITY:
1 (Improbable)
> 6 (Inevitable)

SEVERITY:
1 (Minor Injury)
> 6 (Multiple Fatality)

TOTAL RISK RATING:
1 = Insignificant
2 to 6 = Low
7 to 15 = Medium
16 to 36 = High

PPE REQUIREMENTS: ☐ Head Protection ☐ Dust/Fume Mask ☐ Hi-Vis Clothing
☒ Foot Protection ☐ Ear Protection Other:
☐ Gloves ☐ Eye Protection

FURTHER INFORMATION:

- > Supervisor to monitor all of the above control measures.

Assessed by: Jamie Dammes - CQMS Ltd

Assessment date: 02/10/2019

Review Date: 09/08/2020

Name of Management Responsible:

Signature: 

Alistair Steel



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
GENERAL RISK ASSESSMENT

COMPANY / LOCATION: AJS DRYLINING
BELLWAY HOMES, THE BEECHES

WORK TASK / ACTIVITY: Carrying out plastering of walls in houses and garages

**SERIAL
NUMBER:** 13

PERSONS AFFECTED: ☒ Employees ☒ Visitors ☐ General Public Other (details):

SIGNIFICANT HAZARDS:

- > Lack of information, instruction and training.
- > Inadequate supervision.
- > Mixing of plasters and cements.
- > Inhalation of dust.
- > Lack of ventilation.
- > Manual handling.
- > Splashes from plaster/cement.
- > PPE not provided/not worn.
- > Working in confined spaces.
- > Heat stress.
- > Poor housekeeping.
- > Slips, trips and falls on temporary protective floor surfaces.
- > Electric shock.
- > Fire.
- > Hop up and stilts are regularly inspected,

**RISK RATING:
[NO CONTROLS]**

Probability: 3
Severity: 4
Equals: 12
Risk Rating: **MEDIUM**

CONTROL MEASURES:

- > Only trained, competent plasterers carry out plastering work.
- > All tasks are well supervised and plasterers are given clear concise information and instructions on task - Method Statements are in place.
- > COSHH assessments for plasterers have been carried out and area readily available with Product Safety Data Sheets.
- > PPE is provided and worn.
- > Manual handling assessments carried out.
- > 110v mixing whisk tool only issued to mix plasters.
- > Good housekeeping practices in place.
- > Plaster mixed in tubs to prevent spillages.
- > Any splashes, droppings, spillages are quickly controlled and cleaned up.
- > Only the required amount is mixed ready for use.
- > Plasterers need to take extra care to prevent trips and falls on temporary floor covering.
- > Mixing is carried out in well ventilated areas if practicable.

**RESIDUAL RISK:
[WITH CONTROLS]**

Probability: 2
Severity: 4
Equals: 8
Risk Rating: **MEDIUM**

KEY TO RISK RATING

PROBABILITY:
1 (Improbable)
> 6 (Inevitable)

SEVERITY:
1 (Minor Injury)
> 6 (Multiple Fatality)

TOTAL RISK RATING:
1 = Insignificant
2 to 6 = Low
7 to 15 = Medium
16 to 36 = High

PPE REQUIREMENTS: ☒ Head Protection ☒ Dust/Fume Mask ☒ Hi-Vis Clothing
☒ Foot Protection ☐ Ear Protection Other:
☐ Gloves ☒ Eye Protection

FURTHER INFORMATION:

- > Supervisor to monitor all of the above control measures.

Assessed by: Jamie Dammes - CQMS Ltd

Assessment date: 02/10/2019

Review Date: 09/08/2020

Name of Management Responsible:

Signature: 

Alistair Steel



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
GENERAL RISK ASSESSMENT

COMPANY / LOCATION: AJS DRYLINING
BELLWAY HOMES, THE BEECHES

SERIAL NUMBER: 14

WORK TASK / ACTIVITY: Applying render to external walls of buildings using scaffold working platforms

PERSONS AFFECTED: ☒ Employees ☒ Visitors ☐ General Public Other (details):

SIGNIFICANT HAZARDS:

- > Falls from height.
- > Falling materials.
- > Contact with render.

**RISK RATING:
[NO CONTROLS]**

Probability: 4
Severity: 5
Equals: 20
Risk Rating: **HIGH**

CONTROL MEASURES:

- > Scaffolds to be constructed by competent persons, inspected and handed over to site management before first use and then checked by a competent person every 7 days or less if condition is suspect.
- > All gaps in scaffold between scaffold platforms and building will be kept to a minimum to allow rendering to take place. Where gaps are greater than 300mm then internal handrails will be fitted by a competent scaffold erector.
- > Scaffold will be closed off to all other trades during rendering.
- > All lifts below and based off scaffold will be secured to ensure no persons can be struck by falling materials. Signage and barriers will be in place to prevent access.
- > PPE will be worn during all work activities.
- > A Toolbox Talk will be carried out by site management prior to work starting.
- > Once all rendering is completed, site management will be informed and scaffolds adapted before other trades allowed access.

**RESIDUAL RISK:
[WITH CONTROLS]**

Probability: 2
Severity: 5
Equals: 10
Risk Rating: **MEDIUM**

KEY TO RISK RATING

PROBABILITY:
1 (Improbable)
> 6 (Inevitable)

SEVERITY:
1 (Minor Injury)
> 6 (Multiple Fatality)

TOTAL RISK RATING:
1 = Insignificant
2 to 6 = Low
7 to 15 = Medium
16 to 36 = High

PPE REQUIREMENTS: ☒ Head Protection ☐ Dust/Fume Mask ☒ Hi-Vis Clothing
☒ Foot Protection ☐ Ear Protection Other:
☒ Gloves ☒ Eye Protection

FURTHER INFORMATION:

- > Supervisor to monitor all of the above control measures.

Assessed by: Jamie Dammes - CQMS Ltd

Assessment date: 02/10/2019

Review Date: 09/08/2020

Name of Management Responsible:

Signature: 

Alistair Steel



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
GENERAL RISK ASSESSMENT

COMPANY / LOCATION: AJS DRYLINING
BELLWAY HOMES, THE BEECHES

WORK TASK / ACTIVITY: Preparation of Internal Walls Prior to Installing Surface Finishing

**SERIAL
NUMBER:** 15

PERSONS AFFECTED: ☒ Employees ☒ Visitors ☐ General Public Other (details):

SIGNIFICANT HAZARDS:

- > Falls from steps/hop ups.
- > Cuts to hands and arms from tools and frame fixtures.
- > Flying debris.

**RISK RATING:
[NO CONTROLS]**

Probability: 5
Severity: 5
Equals: 25
Risk Rating: **HIGH**

CONTROL MEASURES:

- > Steps/hop-ups to be inspected for damage before use.
- > Gloves are worn when using hand tools (EH10819).
- > Working surface is inspected and any large cement deposits of window frame security strap protruding will be reported to site management.
- > Impact resistant goggles will be worn when removing small amounts of cement from walls (BS EN 166 B).

**RESIDUAL RISK:
[WITH CONTROLS]**

Probability: 1
Severity: 5
Equals: 5
Risk Rating: **LOW**

KEY TO RISK RATING

PROBABILITY:
1 (Improbable)
> 6 (Inevitable)

SEVERITY:
1 (Minor Injury)
> 6 (Multiple Fatality)

TOTAL RISK RATING:
1 = Insignificant
2 to 6 = Low
7 to 15 = Medium
16 to 36 = High

PPE REQUIREMENTS: ☒ Head Protection ☐ Dust/Fume Mask ☒ Hi-Vis Clothing
☒ Foot Protection ☐ Ear Protection Other:
☒ Gloves ☒ Eye Protection

FURTHER INFORMATION:

- > Supervisor to inspect work area, reporting any hazards to the Site Management. Only small amounts of cement are to be removed using hand tools. Other trades to carry out large amounts of remedial works.
- > Monitor and enforce control measures.

Assessed by: Jamie Dammes - CQMS Ltd

Name of Management Responsible:

Alistair Steel

Assessment date: 02/10/2019

Signature: 

Review Date: 09/08/2020



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
GENERAL RISK ASSESSMENT

COMPANY / LOCATION: AJS DRYLINING
BELLWAY HOMES, THE BEECHES

SERIAL NUMBER: 16

WORK TASK / ACTIVITY: Installation of Insulation Material and Fixing of Plasterboard to Walls and Stud Partitions

PERSONS AFFECTED: ☒ Employees ☒ Visitors ☐ General Public Other (details): Plasterers, Other Site Operatives

SIGNIFICANT HAZARDS:

- > Lack of information, instruction and training.
- > Inadequate supervision.
- > Slips, trips, falls from temporary working platform..
- > Eye injuries from dust/pieces of plaster board.
- > Inhalation of dust.
- > Poor housekeeping.
- > Trips and falls.
- > Fire
- > Burns
- > Inhalation of smoke and fumes.
- > Skin disorders.
- > Lack of Personal Protective Equipment/not worn.
- > Poor access egress to building plots.
- > Entrance obstructed by scaffolding.

**RISK RATING:
[NO CONTROLS]**

Probability: 3
Severity: 4
Equals: 12
Risk Rating: **MEDIUM**

CONTROL MEASURES:

- > Only trained competent plasterers install insulation material and fix plaster board.
- > All tasks are well supervised and plasterers are given clear and concise information and instruction on task - Method Statements are available.
- > COSHH Risk Assessment for Man Made Mineral Fibre - insulation material carried out.
- > Personal Protective Equipment provided i.e. goggle, face masks, gloves, boots etc. records of issue are in place.
- > Materials used in 'hop up' work platforms are in good condition.
- > Good housekeeping practices carried out skips in place.
- > Plasterers need to be extra vigilant so as to prevent trips and falls from temporary floor covering.
- > Manual Handling Risk Assessments carried out.
- > Boards provided to ensure reasonably access/egress to front entrance of property when required.

**RESIDUAL RISK:
[WITH CONTROLS]**

Probability: 2
Severity: 4
Equals: 8
Risk Rating: **MEDIUM**

KEY TO RISK RATING

PROBABILITY:
1 (Improbable)
> 6 (Inevitable)

SEVERITY:
1 (Minor Injury)
> 6 (Multiple Fatality)

TOTAL RISK RATING:
1 = Insignificant
2 to 6 = Low
7 to 15 = Medium
16 to 36 = High

PPE REQUIREMENTS: ☒ Head Protection ☐ Dust/Fume Mask ☒ Hi-Vis Clothing
☒ Foot Protection ☐ Ear Protection Other:
☐ Gloves ☐ Eye Protection

FURTHER INFORMATION:

- > Maintain good housekeeping standards.
- > Ensure Personal Protective clothing is worn - enforce if necessary.
- > Refer to COSHH Risk Assessments.
- > Monitor Method Statement review as necessary.
- > Check conditions of temporary floor covering on stair void if staircase isn't fitted.

Assessed by: Jamie Dammes - CQMS Ltd

Name of Management Responsible:

Alistair Steel

Assessment date: 02/10/2019

Signature: 

Review Date: 09/08/2020



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
GENERAL RISK ASSESSMENT

COMPANY / LOCATION: AJS DRYLINING
BELLWAY HOMES, THE BEECHES

WORK TASK / ACTIVITY: Installation of Metal Studding

**SERIAL
NUMBER:** 17

PERSONS AFFECTED: ☒ Employees ☐ Visitors ☐ General Public Other (details): Emergency Services, Adjoining Com

SIGNIFICANT HAZARDS:

- > Working at height.
- > Lack of training and information.
- > Slips, trips and falls.
- > Use of hand and power tools.
- > Poor housekeeping.
- > No COSHH Information.
- > PPE not worn or issued.
- > Manual handling.

**RISK RATING:
[NO CONTROLS]**

Probability: 4
Severity: 3
Equals: 12
Risk Rating: **MEDIUM**

CONTROL MEASURES:

- > Only trained, competent operatives carry out the task.
- > All operatives are properly briefed and supervised on the task.
- > Suitable measures in place when working at height.
- > Method statement in place.
- > All tools regularly checked and maintained.
- > Materials mechanically handled to the plot, bundles are broken down to easily manageable loads.
- > COSHH assessments are in place.
- > PPE provided.

**RESIDUAL RISK:
[WITH CONTROLS]**

Probability: 2
Severity: 3
Equals: 6
Risk Rating: **LOW**

KEY TO RISK RATING

PROBABILITY:
1 (Improbable)
> 6 (Inevitable)

SEVERITY:
1 (Minor Injury)
> 6 (Multiple Fatality)

TOTAL RISK RATING:
1 = Insignificant
2 to 6 = Low
7 to 15 = Medium
16 to 36 = High

PPE REQUIREMENTS: ☒ Head Protection ☒ Dust/Fume Mask ☒ Hi-Vis Clothing
☒ Foot Protection ☐ Ear Protection Other:
☒ Gloves ☒ Eye Protection

FURTHER INFORMATION:

- > Supervisor to monitor all of the above control measures.

Assessed by: Jamie Dammes - CQMS Ltd

Assessment date: 02/10/2019

Review Date: 09/08/2020

Name of Management Responsible:

Signature: 

Alistair Steel



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
GENERAL RISK ASSESSMENT

COMPANY / LOCATION: AJS DRYLINING
BELLWAY HOMES, THE BEECHES

WORK TASK / ACTIVITY: Use and Maintenance of Mechanical Screed Pump

**SERIAL
NUMBER:** 18

PERSONS AFFECTED: ☒ Employees ☒ Visitors ☒ General Public Other (details): Environmental

SIGNIFICANT HAZARDS:

- > Failure/malfunction of equipment.
- > Adverse skin effects from screed.
- > Defective equipment.
- > Material damage.
- > Environmental damage.
- > Guards not fitted to pump.

**RISK RATING:
[NO CONTROLS]**

Probability: 4
Severity: 4
Equals: 16
Risk Rating: **HIGH**

CONTROL MEASURES:

- > Area of operation restricted to authorised persons only.
- > Work adjacent to public areas subject to specific risk assessment.
- > Operations controlled by nominated competent person.
- > Method statement available and brought to the attention of operatives.
- > Guards fitted and looked in place.

**RESIDUAL RISK:
[WITH CONTROLS]**

Probability: 2
Severity: 4
Equals: 8
Risk Rating: **MEDIUM**

KEY TO RISK RATING

PROBABILITY:
1 (Improbable)
> 6 (Inevitable)

SEVERITY:
1 (Minor Injury)
> 6 (Multiple Fatality)

TOTAL RISK RATING:
1 = Insignificant
2 to 6 = Low
7 to 15 = Medium
16 to 36 = High

PPE REQUIREMENTS: ☒ Head Protection ☐ Dust/Fume Mask ☒ Hi-Vis Clothing
☒ Foot Protection ☐ Ear Protection Other:
☐ Gloves ☐ Eye Protection

FURTHER INFORMATION:

- > Supervisor to monitor all of the above control measures.

Assessed by: Jamie Dammes - CQMS Ltd

Assessment date: 02/10/2019

Review Date: 09/08/2020

Name of Management Responsible:

Signature: 

Alistair Steel



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
GENERAL RISK ASSESSMENT

COMPANY / LOCATION: AJS DRYLINING
BELLWAY HOMES, THE BEECHES

WORK TASK / ACTIVITY: Use and Maintenance of Vibrating Equipment

**SERIAL
NUMBER:** 19

PERSONS AFFECTED: ☒ Employees ☐ Visitors ☐ General Public Other (details): Operatives

SIGNIFICANT HAZARDS:

- > Muscle damage.
- > Vibration white finger.
- > Reduced grip and dexterity.
- > Over exposure to vibration.

**RISK RATING:
[NO CONTROLS]**

Probability: 3

Severity: 3

Equals: 9

Risk Rating: **MEDIUM**

CONTROL MEASURES:

- > All employees are given Health and Safety training.
- > All employees trained in use of Vibration tools, plant and equipment.
- > Ensure all new equipment is cleared for anti-vibration aids and safety awareness notices/stickers.
- > Exposure times are recorded.

**RESIDUAL RISK:
[WITH CONTROLS]**

Probability: 2

Severity: 3

Equals: 6

Risk Rating: **LOW**

KEY TO RISK RATING

PROBABILITY:
1 (Improbable)
> 6 (Inevitable)

SEVERITY:
1 (Minor Injury)
> 6 (Multiple Fatality)

TOTAL RISK RATING:
1 = Insignificant
2 to 6 = Low
7 to 15 = Medium
16 to 36 = High

PPE REQUIREMENTS: ☒ Head Protection ☐ Dust/Fume Mask ☒ Hi-Vis Clothing
☒ Foot Protection ☐ Ear Protection Other:
☐ Gloves ☐ Eye Protection

FURTHER INFORMATION:

- > Supervisor to monitor all of the above control measures.

Assessed by: Jamie Dammes - CQMS Ltd

Assessment date: 02/10/2019

Review Date: 09/08/2020

Name of Management Responsible:

Signature: 

Alistair Steel



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
GENERAL RISK ASSESSMENT

COMPANY / LOCATION: AJS DRYLINING
BELLWAY HOMES, THE BEECHES

WORK TASK / ACTIVITY: Working with blades (blade safety procedure)

**SERIAL
NUMBER:** 20

PERSONS AFFECTED: ☒ Employees ☐ Visitors ☐ General Public Other (details):

SIGNIFICANT HAZARDS:

- > Contact with sharps.
- > Inappropriate disposal of used blades.
- > Use of blades for tasks other than the task for which they were designed.
- > Lack of training in correct use, storage and disposal of blades.

**RISK RATING:
[NO CONTROLS]**

Probability: 2

Severity: 3

Equals: 9

Risk Rating: **MED**

CONTROL MEASURES:

- > "BLADE SAFE" procedure (including disposal) in place.
- > Operatives trained on safe use, selection and disposal of blades.
- > Operatives briefed regarding safe cutting procedure for plasterboard, particularly:
 - Do not work with a dull blade; inspect before use to ensure in good condition and sharp
 - Draw the knife away from the body
 - Select suitable gloves for the task (cut resistant)
 - Treatment for even small cuts; infections may develop from cuts which appear "insignificant"
 - Knives are only used to carry out the task for which they were designed
- > Knives are stored in accordance with manufacturer's instructions (blade retracted).

**RESIDUAL RISK:
[WITH CONTROLS]**

Probability: 1

Severity: 3

Equals: 3

Risk Rating: **LOW**

KEY TO RISK RATING

PROBABILITY:
1 (Improbable)
> 6 (Inevitable)

SEVERITY:
1 (Minor Injury)
> 6 (Multiple Fatality)

TOTAL RISK RATING:
1 = Insignificant
2 to 6 = Low
7 to 15 = Medium
16 to 36 = High

PPE REQUIREMENTS: ☐ Head Protection ☐ Dust/Fume Mask ☐ Hi-Vis Clothing
☐ Foot Protection ☐ Ear Protection Other:
☒ Gloves ☐ Eye Protection

FURTHER INFORMATION:

Assessed by: Jamie Dammes - CQMS Ltd

Assessment date: 02/10/2019

Review Date: 09/08/2020

Name of Management Responsible:

Signature: 

Alistair Steel



MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999
GENERAL RISK ASSESSMENT

COMPANY / LOCATION: AJS DRYLINING
BELLWAY HOMES, THE BEECHES

WORK TASK / ACTIVITY: Working in Stairwells - Use of Access Equipment

**SERIAL
NUMBER:** 21

PERSONS AFFECTED: ☒ Employees ☐ Visitors ☐ General Public Other (details):

SIGNIFICANT HAZARDS:

- > Lack of, or inadequate, access equipment.
- > Lack of maintenance of equipment.
- > Unauthorised access into working area.
- > Falls from height - unprotected edges.
- > PPE not provided or worn.
- > Lack of information, instruction, training or supervision.
- > Safety rails/guarding not fitted.
- > Manual handling.

**RISK RATING:
[NO CONTROLS]**

Probability: 5
Severity: 5
Equals: 25
Risk Rating: **HIGH**

CONTROL MEASURES:

- > Principal Contractor to provide suitable access equipment.
- > 'Improvised' work platforms are not to be used.
- > NO use of stilts around stairwells without a specific Risk Assessment and controls in place to prevent falls.
- > All operatives receive a specific toolbox talk on this subject - copies available.
- > Any defects, gaps or inadequate working arrangements are reported and work suspended.
- > Good standards of housekeeping are maintained in and around working area.
- > PPE provided and worn.
- > Access to the area is restricted.
- > Method Statement consulted prior to works - all operatives to read and sign.

**RESIDUAL RISK:
[WITH CONTROLS]**

Probability: 2
Severity: 5
Equals: 10
Risk Rating: **MEDIUM**

KEY TO RISK RATING

PROBABILITY:
1 (Improbable)
> 6 (Inevitable)

SEVERITY:
1 (Minor Injury)
> 6 (Multiple Fatality)

TOTAL RISK RATING:
1 = Insignificant
2 to 6 = Low
7 to 15 = Medium
16 to 36 = High

PPE REQUIREMENTS: ☒ Head Protection ☒ Dust/Fume Mask ☒ Hi-Vis Clothing
☒ Foot Protection ☐ Ear Protection Other:
☒ Gloves ☒ Eye Protection

FURTHER INFORMATION:

- > Height access equipment is to be provided by the Principal Contractor. AJS Drylining Ltd operatives shall satisfy themselves prior to starting work that the arrangements are suitable. AJS Drylining operatives are not trained to erect, inspect or adapt work platforms.

Assessed by: Jamie Dammes - CQMS Ltd

Name of Management Responsible:

Alistair Steel

Assessment date: 02/10/2019

Signature: 

Review Date: 09/08/2020



MANUAL HANDLING OPERATIONS REGULATIONS 1992
MANAGEMENT ACTION PLAN HAZARD INDEX

SITE MANUAL HANDLING ASSESSMENTS

<u>Serial:</u>	<u>Operations Covered by this Assessment:</u>	<u>Risk Evaluation:</u>	<u>Review Date:</u>
1	Lifting Carrying and Fixing of Ceiling Boards	Medium	09/08/2020
2	Lifting Carrying and Fixing of Plasterboard	Medium	09/08/2020
3	Lifting, Carrying and Use of Insulation Materials (MMMF)	Low	09/08/2020
4	Carrying Bags of Plaster Mix/Cement	Low	09/08/2020

INTENTIONALLY LEFT BLANK



MANUAL HANDLING OPERATIONS REGULATIONS 1992

RISK ASSESSMENT

Company: AJS Drylining
Bellway Homes, The Beeches

Serial 1
Number:

Operations Covered by this Assessment: Lifting Carrying and Fixing of Ceiling Boards

Personnel Involved: Plasterers and Labourers

THE TASKS - do they involve:

- | | | |
|--|--|--|
| ☒ Holding loads away from trunk? | ☐ Large vertical movements? | ☒ Repetitive handling? |
| ☒ Twisting? | ☒ Carrying over a long distance? | ☐ Insufficient rest or recovery? |
| ☐ Stooping? | ☒ Strenuous pushing or pulling? | ☒ A Workrate imposed by a process? |
| ☒ Reaching upwards? | ☒ Unpredictable movement of loads? | |

Additional Information:

- > Distances minimised as far as practicable by use of mechanical aids.
- > Loads could slip or be blown by the wind.
- > Work rate dependant on size and task and timescale/completion dates.

THE LOADS - are they:

- | | | |
|---|---|--|
| ☒ Heavy? | ☒ Difficult to grasp? | ☐ Unstable, or contents likely to shift? |
| ☒ Bulky/unwieldy? | ☐ Offset centre of gravity? | ☒ Intrinsically harmful (eg hot, sharp)? |

Additional Information:

- > Weight dependant on size/density of board.
- > Some dust produced during cutting.

THE WORKING ENVIRONMENT - are there:

- | | | |
|--|--|---|
| ☒ Space constraints? | ☒ Hot/cold/humid conditions? | ☒ Poor lighting conditions? |
| ☒ Variations in levels of floors? | ☐ Strong air movements? | ☐ High or sudden noise levels? |
| ☒ Uneven, slippery, unstable floors? | | |

Additional Information:

- > Space constraints on size of property/rooms
- > Temporary floor covering can be a hazard. Assess on individual works.
- > Temperature and lighting variations according to time of year. Provide temporary facilities as necessary.



MANUAL HANDLING OPERATIONS REGULATIONS 1992

RISK ASSESSMENT

PAGE 2 | MANUAL HANDLING OPERATIONS REGULATIONS 1992 RISK ASSESSMENT

SERIAL NUMBER: 1

INDIVIDUAL CAPABILITY:

- | | |
|---|---|
| ☒ Require unusual capability (eg strength)? | ☐ Is movement of posture hindered by clothing or PPE? |
| ☒ Call for special information or training? | ☒ Affect health problems (eg disabled, pregnant)? |

Additional Information:

- > Medically fit requirement
- > Manual handling instruction required
- > Assess Health limitations as necessary

RISK EVALUATION: Medium

Additional Control Measures:

- > Carry out manual handling training
- > Monitor Size/weight of materials and arrange to minimise where practicable.
- > Liaise with Principal Contractor to reduce hazards from temporary floor covering provide clear access.

Assessed by: Jamie Dammes - CQMS Ltd

Date of Assessment: 02/10/2019

Review Date: 09/08/2020

Name of Management Responsible: Alistair Steel

Signature: 

V.3. © CQMS LTD 2005



MANUAL HANDLING OPERATIONS REGULATIONS 1992

RISK ASSESSMENT

Company: AJS Drylining
Bellway Homes, The Beeches

Serial 2
Number:

Operations Covered by this Assessment: Lifting Carrying and Fixing of Plasterboard

Personnel Involved: Plasterers and Labourers

THE TASKS - do they involve:

- | | | |
|--|--|--|
| ☒ Holding loads away from trunk? | ☐ Large vertical movements? | ☒ Repetitive handling? |
| ☒ Twisting? | ☒ Carrying over a long distance? | ☐ Insufficient rest or recovery? |
| ☒ Stooping? | ☐ Strenuous pushing or pulling? | ☒ A Workrate imposed by a process? |
| ☒ Reaching upwards? | ☒ Unpredictable movement of loads? | |

Additional Information:

- > Minimise distances as far as is practicable by use of mechanical aids.
- > Repetitive handling dependant on size of task/number of boards required.

THE LOADS - are they:

- | | | |
|---|--|---|
| ☒ Heavy? | ☐ Difficult to grasp? | ☐ Unstable, or contents likely to shift? |
| ☒ Bulky/unwieldy? | ☐ Offset centre of gravity? | ☐ Intrinsically harmful (eg hot, sharp)? |

Additional Information:

- > Weight dependant on size of boards. Minimise as far as practicable.

THE WORKING ENVIRONMENT - are there:

- | | | |
|--|--|---|
| ☒ Space constraints? | ☒ Hot/cold/humid conditions? | ☒ Poor lighting conditions? |
| ☒ Variations in levels of floors? | ☒ Strong air movements? | ☐ High or sudden noise levels? |
| ☒ Uneven, slippery, unstable floors? | | |

Additional Information:

- > Space constraints dependant on size of property/room.
- > Weather conditions can effect handling of boards and working conditions. Provided temporary heating/lighting as required.
- > Arrange clear access and minimize hazards from floor coverings with Principal Contractor.



MANUAL HANDLING OPERATIONS REGULATIONS 1992

RISK ASSESSMENT

PAGE 2 | MANUAL HANDLING OPERATIONS REGULATIONS 1992 RISK ASSESSMENT

SERIAL NUMBER: 2

INDIVIDUAL CAPABILITY:

- | | |
|---|---|
| ☒ Require unusual capability (eg strength)? | ☐ Is movement of posture hindered by clothing or PPE? |
| ☒ Call for special information or training? | ☒ Affect health problems (eg disabled, pregnant)? |

Additional Information:

- > Need medical fitness
- > Provide manual handling instructions.
- > Assess Health Limitations as necessary.

RISK EVALUATION:

Additional Control Measures:

- > Monitor size and weight of materials and liaise with Principal Contactor to minimise as far as practicable.

Assessed by: Jamie Dammes - CQMS Ltd

Date of Assessment: 02/10/2019

Review Date: 09/08/2020

Name of Management Responsible: Alistair Steel

Signature: 

V.3. © CQMS LTD 2005



MANUAL HANDLING OPERATIONS REGULATIONS 1992

RISK ASSESSMENT

Company: AJS Drylining
Bellway Homes, The Beeches

Serial 3
Number:

Operations Covered by this Assessment: Lifting, Carrying and Use of Insulation Materials (MMM)

Personnel Involved: Plasterers & Labourers

THE TASKS - do they involve:

- | | | |
|---|--|--|
| ☐ Holding loads away from trunk? | ☐ Large vertical movements? | ☒ Repetitive handling? |
| ☐ Twisting? | ☒ Carrying over a long distance? | ☐ Insufficient rest or recovery? |
| ☒ Stooping? | ☒ Strenuous pushing or pulling? | ☒ A Workrate imposed by a process? |
| ☐ Reaching upwards? | ☐ Unpredictable movement of loads? | |

Additional Information:

> Repetitive handling and work rate dependant on quantities required.

THE LOADS - are they:

- | | | |
|--|--|--|
| ☐ Heavy? | ☐ Difficult to grasp? | ☐ Unstable, or contents likely to shift? |
| ☐ Bulky/unwieldy? | ☐ Offset centre of gravity? | ☒ Intrinsically harmful (eg hot, sharp)? |

Additional Information:

> Mineral fibres are hazardous to Health. Material sealed in plastic covering until used.

THE WORKING ENVIRONMENT - are there:

- | | | |
|--|--|---|
| ☒ Space constraints? | ☒ Hot/cold/humid conditions? | ☒ Poor lighting conditions? |
| ☐ Variations in levels of floors? | ☒ Strong air movements? | ☐ High or sudden noise levels? |
| ☒ Uneven, slippery, unstable floors? | | |

Additional Information:

> Space constraints dependant on size of property/rooms.
> Weather conditions affect working conditions.



MANUAL HANDLING OPERATIONS REGULATIONS 1992

RISK ASSESSMENT

PAGE 2 | MANUAL HANDLING OPERATIONS REGULATIONS 1992 RISK ASSESSMENT

SERIAL NUMBER: 3

INDIVIDUAL CAPABILITY:

- | | |
|---|--|
| ☐ Require unusual capability (eg strength)? | ☐ Is movement of posture hindered by clothing or PPE? |
| ☒ Call for special information or training? | ☐ Affect health problems (eg disabled, pregnant)? |

Additional Information:

> Provide manual handling instruction.

RISK EVALUATION: **Low**

Additional Control Measures:

> Position material as close as possible to work area by mechanical means..

Assessed by: Jamie Dammes - CQMS Ltd

Date of Assessment: 02/10/2019

Review Date: 09/08/2020

Name of Management Responsible: Alistair Steel

Signature: 

V.3. © CQMS LTD 2005



MANUAL HANDLING OPERATIONS REGULATIONS 1992

RISK ASSESSMENT

Company: AJS Drylining
Bellway Homes, The Beeches

Serial 4
Number:

Operations Covered by this Assessment: Carrying Bags of Plaster Mix/Cement

Personnel Involved: Plasterers and Labourers

THE TASKS - do they involve:

- | | | |
|---|--|--|
| ☐ Holding loads away from trunk? | ☐ Large vertical movements? | ☒ Repetitive handling? |
| ☐ Twisting? | ☒ Carrying over a long distance? | ☐ Insufficient rest or recovery? |
| ☒ Stooping? | ☐ Strenuous pushing or pulling? | ☒ A Workrate imposed by a process? |
| ☐ Reaching upwards? | ☒ Unpredictable movement of loads? | |

Additional Information:

- > Material positioned as close as possible to work area by mechanical means.
- > Repetitive handling and work rate dependant on quantity of mix required.

THE LOADS - are they:

- | | | |
|--|--|--|
| ☒ Heavy? | ☐ Difficult to grasp? | ☒ Unstable, or contents likely to shift? |
| ☐ Bulky/unwieldy? | ☐ Offset centre of gravity? | ☒ Intrinsically harmful (eg hot, sharp)? |

Additional Information:

- > Bags of powder dust can be irritating to skin.

THE WORKING ENVIRONMENT - are there:

- | | | |
|--|--|--|
| ☒ Space constraints? | ☒ Hot/cold/humid conditions? | ☒ Poor lighting conditions? |
| ☐ Variations in levels of floors? | ☒ Strong air movements? | ☒ High or sudden noise levels? |
| ☒ Uneven, slippery, unstable floors? | | |

Additional Information:

- > Space dependant on available mixing area.



MANUAL HANDLING OPERATIONS REGULATIONS 1992

RISK ASSESSMENT

PAGE 2 | MANUAL HANDLING OPERATIONS REGULATIONS 1992 RISK ASSESSMENT

SERIAL NUMBER: 4

INDIVIDUAL CAPABILITY:

- | | |
|---|---|
| ☒ Require unusual capability (eg strength)? | ☐ Is movement of posture hindered by clothing or PPE? |
| ☒ Call for special information or training? | ☒ Affect health problems (eg disabled, pregnant)? |

Additional Information:

- > Physical Health required.
- > Provide Manual Handling instruction.
- > Assess Health as necessary.

RISK EVALUATION: **Low**

Additional Control Measures:

- > Position materials as close as possible to work area by mechanical means.

Assessed by: Jamie Dammes - CQMS Ltd

Date of Assessment: 02/10/2019

Review Date: 09/08/2020

Name of Management Responsible: Alistair Steel

Signature: 

V.3. © CQMS LTD 2005



CONTROL OF SUBSTANCES HAZARDOUS TO HEALTH REGULATIONS 2002
RISK ASSESSMENT HAZARD INDEX

<u>SERIAL NO.</u>	<u>WORK TASK/ACTIVITY</u>	<u>RISK RATING</u>	<u>REVIEW DATE</u>
1	Isover Insulation Products	Low	09/08/2020
2	British Gypsum Screws	Low	09/08/2020
3	Gypframe Metal Product	Low	09/08/2020
4	Gyproc Moisture Resistant	Low	09/08/2020
5	Gyproc Wallboard	Low	09/08/2020

INTENTIONALLY LEFT BLANK



CONTROL OF SUBSTANCES HAZARDOUS TO HEALTH REGULATIONS 2002

RISK ASSESSMENT

Company/Location: AJS Drylining
Bellway Homes, The Beeches

Serial Number: 1

Chemical/Substance Name **ISOVER INSULATION PRODUCTS**

Risk Rating: **LOW**

This Risk Rating takes into account the quantity held, work activity and method of application.

KEY TO RISK RATING:
INSIGNIFICANT (use as directed) | LOW (use as directed and monitor use) | MEDIUM (use with supervision, review substance use, consider alternative product) | HIGH (use with caution, consider alternative product or use of the substance in a less harmful form)

Persons Affected: Employees

Work Activity: Mineral wool for thermal, acoustic and fire protection

Method of Application: Cut and fill by hand

Hazard Rating on product	PHYSICAL HAZARDS	HEALTH HAZARDS	ENVIRONMENTAL HAZARDS
	☐ Corrosive	☐ Health hazard	☐ Hazardous to the environment
	☐ Flammable	☐ Acute toxicity	
	☐ Oxidising	☐ Serious Health hazard	
	☐ Gas under pressure		
	☐ Explosive		
Form of Hazard (chemical or biological):	☐ Solid	☐ Paste	☐ Fume/ Vapour
	☐ Liquid	☒ Dust	☐ Biological
	☐ Gas	☐ Mist	

Control Measures:

- > Avoid unnecessary handling of unwrapped product.
- > Store in original packaging in a dry place.
- > If cutting material use sharp hand tools and avoid power tools.
- > Ensure adequate ventilation of workspaces.

PPE Required:

- ☐ Coveralls
- ☒ Dust / fume mask
- ☐ Eye protection
- ☒ Gloves
- ☐ Other

Route of Entry:

- ☒ Inhalation
- ☒ Ingestion
- ☒ Skin/Eye Contact
- ☐ Absorbtion

Further Information:

- > In the event of an Emergency Situation i.e. first aid refer specifically to the supporting Safety Data Sheet.
- > Employees encouraged to report any ill health symptoms and obtain advice via a GP as necessary.
- > Use water spray to dampen area prior to sweeping, or use vacuum cleaner.

Assessed By: Jamie Dammes - CQMS Ltd **Date of Assessment:** 02/10/2019 **Review Date:** 09/08/2020

Accepted By: AJS Drylining

Name: Alistair Steel **Signature:** © CQMS LTD [2017]



CONTROL OF SUBSTANCES HAZARDOUS TO HEALTH REGULATIONS 2002

RISK ASSESSMENT

Company/Location: AJS Drylining
Bellway Homes, The Beeches

Serial Number: 2

Chemical/Substance Name **BRITISH GYPSUM SCREWS**

Risk Rating: **LOW**

This Risk Rating takes into account the quantity held, work activity and method of application.

KEY TO RISK RATING:
INSIGNIFICANT (use as directed) | LOW (use as directed and monitor use) | MEDIUM (use with supervision, review substance use, consider alternative product) | HIGH (use with caution, consider alternative product or use of the substance in a less harmful form)

Persons Affected: Employees

Work Activity: Screen fixing

Method of Application: By hand

Hazard Rating on product	PHYSICAL HAZARDS	HEALTH HAZARDS	ENVIRONMENTAL HAZARDS
	☐ Corrosive	☐ Health hazard	☐ Hazardous to the environment
	☐ Flammable	☐ Acute toxicity	
	☐ Oxidising	☐ Serious Health hazard	
	☐ Gas under pressure		
	☐ Explosive		

Form of Hazard (chemical or biological):	☒ Solid	☐ Paste	☐ Fume/ Vapour
	☐ Liquid	☐ Dust	☐ Biological
	☐ Gas	☐ Mist	

Control Measures:

- > Wear puncture resistant gloves.
- > Wear eye protection BSEN 166.

PPE Required:	☐ Coveralls	Route of Entry:
	☐ Dust / fume mask	☐ Inhalation
	☒ Eye protection	☐ Ingestion
	☒ Gloves	☒ Skin/Eye Contact
	☐ Other	☐ Absorbtion

Further Information:

- > In the event of an Emergency Situation i.e. first aid refer specifically to the supporting Safety Data Sheet.
- > Employees encouraged to report any ill health symptoms and obtain advice via a GP as necessary.
- > Risk of cuts and abrasions from sharp points and edges when handling fixing.

Assessed By: Jamie Dammes - CQMS Ltd	Date of Assessment: 02/10/2019	Review Date: 09/08/2020
Accepted By: AJS Drylining		
Name: Alistair Steel	Signature:	© CQMS LTD [2017]



CONTROL OF SUBSTANCES HAZARDOUS TO HEALTH REGULATIONS 2002

RISK ASSESSMENT

Company/Location: AJS Drylining
Bellway Homes, The Beeches

Serial Number: 3

Chemical/Substance Name **GYPFRAME METAL PRODUCT**

Risk Rating: **LOW**

This Risk Rating takes into account the quantity held, work activity and method of application.

KEY TO RISK RATING:
INSIGNIFICANT (use as directed) | LOW (use as directed and monitor use) | MEDIUM (use with supervision, review substance use, consider alternative product) | HIGH (use with caution, consider alternative product or use of the substance in a less harmful form)

Persons Affected: Employees

Work Activity: Metal studworking

Method of Application: Fixed by hand

Hazard Rating on product	PHYSICAL HAZARDS	HEALTH HAZARDS	ENVIRONMENTAL HAZARDS
	☐ Corrosive	☐ Health hazard	☐ Hazardous to the environment
	☐ Flammable	☐ Acute toxicity	
	☐ Oxidising	☐ Serious Health hazard	
	☐ Gas under pressure		
	☐ Explosive		
Form of Hazard (chemical or biological):	☐ Solid	☐ Paste	☒ Fume/ Vapour
	☐ Liquid	☒ Dust	☐ Biological
	☐ Gas	☐ Mist	

Control Measures:

- > Handling with care, risk of cuts and abrasions from sharp edges and ends.
- > Wear eye and cut resistant gloves,

PPE Required:	☐ Coveralls	Route of Entry:
	☐ Dust / fume mask	☐ Inhalation
	☒ Eye protection	☒ Ingestion
	☒ Gloves	☒ Skin/Eye Contact
	☐ Other	☐ Absorbtion

Further Information:

- > In the event of an Emergency Situation i.e. first aid refer specifically to the supporting Safety Data Sheet.
- > Employees encouraged to report any ill health symptoms and obtain advice via a GP as necessary.
- > Mild steel sections coated by zinc or hot dip galvanised. The sections may have a protective film on a roll forming hydrocarbon lubricant or a residue of cutting fluid.

Assessed By: Jamie Dammes - CQMS Ltd **Date of Assessment:** 02/10/2019 **Review Date:** 09/08/2020

Accepted By: AJS Drylining

Name: Alistair Steel **Signature:** © CQMS LTD [2017]



CONTROL OF SUBSTANCES HAZARDOUS TO HEALTH REGULATIONS 2002

RISK ASSESSMENT

Company/Location: AJS Drylining
Bellway Homes, The Beeches

Serial Number: 4

Chemical/Substance Name **GYPROC MOISTURE RESISTANT**

Risk Rating: **LOW**

This Risk Rating takes into account the quantity held, work activity and method of application.

KEY TO RISK RATING:
INSIGNIFICANT (use as directed) | LOW (use as directed and monitor use) | MEDIUM (use with supervision, review substance use, consider alternative product) | HIGH (use with caution, consider alternative product or use of the substance in a less harmful form)

Persons Affected: Employees

Work Activity: Internal lining in buildings

Method of Application: Fixed by hand

Hazard Rating on product	PHYSICAL HAZARDS	HEALTH HAZARDS	ENVIRONMENTAL HAZARDS
	☐ Corrosive	☐ Health hazard	☐ Hazardous to the environment
	☐ Flammable	☐ Acute toxicity	
	☐ Oxidising	☐ Serious Health hazard	
	☐ Gas under pressure		
	☐ Explosive		
Form of Hazard (chemical or biological):	☒ Solid	☐ Paste	☐ Fume/ Vapour
	☐ Liquid	☒ Dust	☐ Biological
	☐ Gas	☐ Mist	

Control Measures:

- > PPE provided and worn.
- > Product stored in a cool, well ventilated area away from direct sunlight and sources of ignition.
- > Only the required amount of product is used, cut or held.
- > Surplus or waste plasterboard is placed in the appropriate recycling skip provided by the Principal Contractor.
- > Good standards of personal hygiene encouraged; particularly prior to eating, drinking and or smoking.

PPE Required:	☐ Coveralls	Route of Entry:
	☒ Dust / fume mask	☒ Inhalation
	☒ Eye protection	☒ Ingestion
	☒ Gloves	☒ Skin/Eye Contact
	☐ Other	☐ Absorbtion

Further Information:

- > In the event of an Emergency Situation i.e. first aid refer specifically to the supporting Safety Data Sheet.
- > Employees encouraged to report any ill health symptoms and obtain advice via a GP as necessary.
- > Employees encouraged to report any ill health symptoms and obtain advice via a GP as necessary.
- > Provide a barrier cream.

Note: If dust formation can not be controlled, wear a half face mask to EN149 class FFP13.

Assessed By: Jamie Dammes - CQMS Ltd **Date of Assessment:** 02/10/2019 **Review Date:** 09/08/2020

Accepted By: AJS Drylining

Name: Alistair Steel **Signature:** © CQMS LTD [2017]



CONTROL OF SUBSTANCES HAZARDOUS TO HEALTH REGULATIONS 2002

RISK ASSESSMENT

Company/Location: AJS Drylining
Bellway Homes, The Beeches

Serial Number: 5

Chemical/Substance Name **GYPROC WALLBOARD**

Risk Rating:

LOW

This Risk Rating takes into account the quantity held, work activity and method of application.

KEY TO RISK RATING:

INSIGNIFICANT (use as directed) | LOW (use as directed and monitor use) | MEDIUM (use with supervision, review substance use, consider alternative product) | HIGH (use with caution, consider alternative product or use of the substance in a less harmful form)

Persons Affected:

Employees

Work Activity:

Installation of plasterboard

Method of Application:

Cut and fix in place by hand

Hazard Rating on product

PHYSICAL HAZARDS

- ☐ Corrosive
- ☐ Flammable
- ☐ Oxidising
- ☐ Gas under pressure
- ☐ Explosive

HEALTH HAZARDS

- ☐ Health hazard
- ☐ Acute toxicity
- ☐ Serious Health hazard

ENVIRONMENTAL HAZARDS

- ☐ Hazardous to the environment

Form of Hazard (chemical or biological):

- ☒ Solid
- ☐ Liquid
- ☐ Gas

- ☐ Paste
- ☒ Dust
- ☐ Mist

- ☐ Fume/ Vapour
- ☐ Biological

Control Measures:

- > Wear dust mask to BSEN 149 FFP2 when cutting.
- > Cut board in a well ventilated area.

PPE Required:

- ☐ Coveralls
- ☒ Dust / fume mask
- ☒ Eye protection
- ☒ Gloves
- ☐ Other

Route of Entry:

- ☒ Inhalation
- ☒ Ingestion
- ☒ Skin/Eye Contact
- ☐ Absorbtion

Further Information:

- > In the event of an Emergency Situation i.e. first aid refer specifically to the supporting Safety Data Sheet.
- > Employees encouraged to report any ill health symptoms and obtain advice via a GP as necessary.
- > Minimise dust generation when sawing or sanding.
- > Avoid eye contact.
- > Plasterboard will not support body weight between rafting joints or frame members.

Assessed By: Jamie Dammes - CQMS Ltd

Date of Assessment: 02/10/2019

Review Date: 09/08/2020

Accepted By: AJS Drylining

Name: Alistair Steel

Signature:

© CQMS LTD [2017]

INTENTIONALLY LEFT BLANK

SECTION 2

METHOD STATEMENTS

INTENTIONALLY LEFT BLANK

AJS DRYLINING LTD

METHOD STATEMENT

CLIENT: BELLWAY HOMES

**SITE: THE BEECHES
STANTON CROSS
IRTHLINGBOROUGH RD**

AJS DRYLINING LTD - METHOD STATEMENT
Revised October 2019

REVISION & AMENDMENT REGISTER

This document was prepared initially by CQMS Ltd as per the Revision and Amendment Register detailed below.

A COPY OF THE ORIGINAL DOCUMENT CAN BE OBTAINED DIRECTLY FROM CQMS LTD. CQMS LTD ARE NOT RESPONSIBLE FOR ANY REVISIONS, AMENDMENTS OR OMISSIONS.

AMENDMENT NO.	DATE REVISED	REVISION DETAILS	AUTHORISED BY
AL1	02/09/2014	Full review	D. Wicksted CQMS Ltd
AL2	23/08/2017	Full review	J. Dammes CQMS Ltd
AL3	01/03/2018	Full review	J. Dammes CQMS Ltd
AL4	25/05/2019	Full review	J. Dammes CQMS Ltd
AL5	02/10/2019	Full review	J. Dammes CQMS Ltd

SUBSEQUENT REVISIONS UNDERTAKEN BY AJS DRYLINING LTD:

AMENDMENT NO.	DATE REVISED	REVISION DETAILS	AUTHORISED BY
A			
B			
C			

CONTENTS

Introduction

SITE SPECIFIC INFORMATION

- 1 Preparations
- 2 Access and Egress
- 3 First Aid and Welfare
- 4 Supervision
- 5 Training
- 6 Emergency Situations
- 7 Risk Assessments
- 8 Dust & RPE

TASK SPECIFIC INFORMATION

Including: Scope of Works, Additional requirements associated with the task, Methodology.

- A. Installation of insulation materials
- B. Installation of plasterboard
- C. Application of render
- D. Screeding and leveling of floors
- E. Working at height
- F. Use of Height Access Equipment

List of Operatives Briefed

Appendix A – Blade Safe Procedure.

AJS DRYLINING LTD - METHOD STATEMENT
Revised October 2019

INTRODUCTION

It is the Company's policy to ensure that its operations will be conducted in such a way to ensure the health, safety and welfare of its employees and any other person who may be affected by their undertakings, so far as is reasonably practicable.

This method statement should be read in conjunction with AJS Drylining Ltd's Health, Safety & Environmental Policy & Procedures and relevant Risk Assessments, which will detail significant risks and control measures in place and those to be implemented.

1. PREPARATIONS

- 1.1. All traffic routes for pedestrians and vehicles will be discussed with the Principal Contractor and agreed prior to any site activity.
- 1.2. All operatives will report to the site manager on arrival and undertake the Principal Contractor's induction.
- 1.3. All personnel who are to carry out the work will have read and understood this method statement in conjunction with risk assessments (see signature page at the back).
- 1.4. Ensure adequate welfare facilities are available on site for all AJS Drylining Ltd operatives.
- 1.5. Ensure suitable access has been provided by the Principal Contractor to all work areas i.e. scaffolds.
- 1.6. Where blades are in use, AJS Drylining Ltd adhere to the "Blade Safe" scheme – details available in Appendix A.

2. ACCESS AND EGRESS

- 2.1. Access and egress to the site is from locations and at times agreed with the Principal Contractor.
- 2.2. Delivery vehicles will be directed to an area within the traffic management system.

3. FIRST AID AND WELFARE

- 3.1. The Principal Contractor is responsible for providing suitable and sufficient first aid and welfare facilities in accordance with current regulations.
- 3.2. Operatives should only consume food in designated areas and only after adequate washing.
- 3.3. In the event of an accident, the Principal Contractor's accident book will be completed and also details reported to AJS Drylining Ltd.

4. SUPERVISION

- 4.1. It is the responsibility of supervisors to ensure that all tasks undertaken are planned, assessed and carried out in such a way as to ensure the safety of those people carrying out the task and those who may be affected by the works.
- 4.2. Furthermore AJS Drylining Ltd's nominated Supervisor is responsible for continual monitoring of the workforce to ensure all works are undertaken in accordance with the company method statement.

AJS DRYLINING LTD - METHOD STATEMENT
Revised October 2019

- 4.3. Suitable supervision will be supplied by AJS Drylining Ltd taking into account the task in hand.

5. **TRAINING**

- 5.1. All operatives will be inducted onto site in accordance with the Principal Contractor's Procedures.
- 5.2. All operatives operating items of plant and equipment will be competent, have Company authorization and hold the relevant cards / certificates, which will be in date.
- 5.3. Where required, operatives will hold CSCS cards.
- 5.4. Height access equipment is to be provided by the Principal Contractor. AJS Drylining Ltd operatives shall satisfy themselves prior to starting work that the arrangements are suitable. AJS Drylining operatives are not trained to erect, inspect or adapt work platforms.

6. **EMERGENCY SITUATIONS**

- 6.1. All work must stop if:
- > An accident or injury occurs.
 - > Instructed to do so by the Client, Supervisor or the Site Manager.

7. **RISK ASSESSMENTS**

- 7.1. Risk Assessments to support this Method Statement comprise:
- > General risk assessments, Manual handling assessments, COSHH assessments.

8. **DUST & RPE**

- > 'Dust' is tiny particles in the air created by materials being sanded, plaster being mixed, rubbed down, swept up, demolished, etc. Most of the daily tasks carried out on a construction site create dust which is harmful to health. Dust is generally classified in two ways:

INHALABLE DUST – Larger (visible) particles. Due to the larger size these are usually dealt with by the body's natural defences (nasal hairs, mucus, etc)

RESPIRABLE DUST – Smaller particles which are not visible to the naked eye. These smaller particles bypass the body's natural defences and have a cumulative (negative) effect on the lungs. **It is the particles you cannot see which can seriously harm your health.**

- > Where AJS Drylining are generating dust as part of our work tasks, operatives shall ensure tight-fitting (face-fit tested) dust masks are worn.
- > Tight-fitting masks should be used in conjunction with other dust suppression systems where possible (for example on-tool extraction, damping down, vacuuming rather than sweeping-up). All masks that are expected to protect against inhalation of dust should be tested to ensure a good fit (face-fit testing) for the operative wearing them. This applies to all masks, whether disposable or not. If the RPE does not fit properly, it cannot be relied upon to provide any protection.

AJS DRYLINING LTD - METHOD STATEMENT
Revised October 2019

A. INSTALLATION OF INSULATION MATERIALS

A.1. SCOPE OF WORKS

- > Installation of insulation material prior to plaster board being fitted.

A.2. HIGH RISK ACTIVITIES

- > Working in confined spaces (e.g. roof voids where required)
- > Working at height (where required - refer to Working at Height method of work)
- > Exposure to hazardous substances (appropriate risk assessments are carried out, communicated and provided to all relevant personnel)

A.3. PLANT AND EQUIPMENT

- > Hand tools

A.4. MATERIALS

- > Insulation materials as specified by the client for the task at hand

A.5. PERSONAL PROTECTIVE EQUIPMENT (PPE)

- > Hard hat
- > Eye protection
- > Safety boots / Wellingtons
- > High visibility vests / coats
- > Eye protection
- > Gloves (as required)

A.6. METHODOLOGY

- > All employees will report to the Site Manager on arrival to the site. On the first visit they will be inducted onto site by the Site Manager.
- > All employees will wear PPE that is applicable to the task and the relevant risk assessments, which could include long sleeved and long legged clothing. This will be reinforced by the supervisor.
- > High standards of personal hygiene will be maintained at all times.
- > Suitable work platforms or stilts to be available.
- > Only the required amount of insulation will be removed from its packaging.
- > Material that needs to be cut, will be cut to size in a well ventilated area.
- > Material tacked into place. Ensure no cables or pipe work are in close proximity.
- > Vapour barrier installed.
- > Lofts – work to be carried out from crawling boards – great care is to be taken when moving about on the bottom section of the trusses.
- > At the eaves, the material is to be rolled out and laid. Insulation is to be extended over the workplace but in a way as to not block the eaves ventilation.
- > All waste should be bagged as the work progresses and disposed of in accordance with Principal Contractor's instructions.
- > Finished task is inspected and then handed over.

B. INSTALLATION OF PLASTERBOARD AND FINISHING

B.1. SCOPE OF WORKS

- > Installation of plasterboard to walls and ceiling.
- > Finishing with plaster

B.2. HIGH RISK ACTIVITIES

- > Working in confined spaces (e.g. roof voids where required)
- > Working at height (where required - refer to Working at Height method of work)
- > Exposure to hazardous substances (appropriate risk assessments are carried out, communicated and provided to all relevant personnel)

B.3. PLANT AND EQUIPMENT

- > Electrical tools (110v)
- > Hand tools

B.4. MATERIALS

- > Plasterboard materials as required by the design specification for the task at hand
- > Plaster materials as required by the design specification for the task at hand

B.5. PERSONAL PROTECTIVE EQUIPMENT (PPE)

- > Hard hat
- > Eye protection
- > Safety boots / Wellingtons
- > High visibility vests / coats
- > Eye protection (as required)
- > Gloves (as required)

B.6. PERSONAL PROTECTIVE EQUIPMENT (PPE)

- > Hard hat
- > Safety boots / Wellingtons
- > High visibility vests / coats

B.7. METHODOLOGY

- > All employees will report to the Site Manager on arrival to the site. On the first visit, they will be inducted onto site by the Site Manager.
- > All employees will wear PPE that is applicable to the task and the relevant risk assessments, which could include long sleeved and long legged clothing. This will be reinforced by the supervisor.
- > High standards of personal hygiene will be maintained at all times.

INSTALLATION OF PLASTER BOARDS

- > Plasterboard or similar will be manually handled into the plot.
- > Suitable work platforms will be installed where required.
- > Plasterboard will be measured and cut to size and cut using a stanley knife and then offered up to the ceiling joist or stud wall and fixed, as per specification.

AJS DRYLINING LTD - METHOD STATEMENT
Revised October 2019

- > All waste will be removed from the rooms which will then be thoroughly cleaned.
- > Boards will be finished in accordance with the Clients' specification (i.e. dab-it or plaster skimmed).
- > Task to be inspected and handed over.

PLASTERING

- > Plaster will be mixed to the required specification using approved materials/substances.
- > 110 volt hand-held whisk to be used for mixing.
- > A suitable work platform is to be used for working at height, particularly for staircases.
- > All walls are to be made good around sockets, switches and pipes.
- > Plaster will be applied in accordance with current best practice.
- > Work area is to be tidied and any waste removed.
- > The area will be inspected and handed over. If required (once second fix trades have completed their work) carry out any finishing work prior to hand over.

AJS DRYLINING LTD - METHOD STATEMENT
Revised October 2019

C. APPLICATION OF RENDER

C.1. SCOPE OF WORKS

- > Application of render to walls as per the client's requirements

C.2. HIGH RISK ACTIVITIES

- > Working in confined spaces (e.g. roof voids where required)
- > Working at height (where required - refer to Working at Height method of work)
- > Exposure to hazardous substances (appropriate risk assessments are carried out, communicated and provided to all relevant personnel)

C.3. PLANT AND EQUIPMENT

- > Electrical tools (110v)
- > Hand tools

C.4. MATERIALS

- > Rendering materials as required by the design specification for the task at hand

C.5. PERSONAL PROTECTIVE EQUIPMENT (PPE)

- > Hard hat
- > Eye protection
- > Safety boots / Wellingtons
- > High visibility vests / coats
- > Gloves (as required)

C.6. METHODOLOGY

- > All employees will report to the Site Manager on arrival to the site. On the first visit they will be inducted onto site by the Site Manager.
- > All employees will wear PPE that is applicable to the task and the relevant risk assessments, which could include long sleeved and long legged clothing. This will be reinforced by the supervisor.
- > High standards of personal hygiene will be maintained at all times.
- > Render mixed to the required specification using approved materials/substances in suitable container.
- > 110 volt hand held whisk is used for mixing the render or will be supplied via tubs.
- > Render is applied using hand tools in accordance with Clients' specification and current best practice.
- > Work area is to be tidied and any waste material disposed of in the appropriate bin or skip.
- > Once the rendering has been finished, the work will be inspected and then handed over.

AJS DRYLINING LTD - METHOD STATEMENT
Revised October 2019

D. SCREEDING AND LEVELLING OF FLOORS

D.1. SCOPE OF WORKS

- > Screeding and levelling of floors to the client's requirements/design specification

D.2. HIGH RISK ACTIVITIES

- > Exposure to hazardous substances (appropriate risk assessments are carried out, communicated and provided to all relevant personnel)

D.3. PLANT AND EQUIPMENT

- > Screed pump
- > Aluminium tamp
- > Hand tools
- > All equipment will be inspected prior to use, screed pump guards will be fully fitted

D.4. MATERIALS

- > Screed; mixed to the required specification

D.5. PERSONAL PROTECTIVE EQUIPMENT (PPE)

- > Hard hat
- > Eye protection
- > Safety boots / Wellingtons
- > High visibility vests / coats
- > Gloves (as required)

D.6. METHODOLOGY

- > All employees will report to the Site Manager on arrival to the site. On the first visit, they will be inducted onto site by the Site Manager.
- > All employees will wear PPE that is applicable to the task and the relevant risk assessments, which could include long sleeved and long legged clothing. This will be reinforced by the supervisor.
- > High standards of personal hygiene will be maintained at all times.
- > The floor area that is to be worked on will be cleared of any debris, cleaned and suitable signage displayed indicating no unauthorised access.
- > Screeding material is delivered to site to the correct specification and quantities.
- > Where necessary a screed pump will be used.
- > Access to the work area is to be restricted to those persons involved in the task.
- > Floors are screeded and levelled to the required specification.
- > Access to the area to be isolated/restricted until set.
- > Work will be finished to the required specification.
- > Access to the work area will be tidied and any waste will be removed.
- > Once the work has been completed, it will be inspected and then handed over.

E. **CARRYING OUT WORK TASKS AT HEIGHT**

E.1. **SCOPE OF WORKS**

- > Carrying out work tasks using height access equipment as pre-agreed with the Client

E.2. **HIGH RISK ACTIVITIES**

- > Working at height (appropriate risk assessments are carried out, communicated and provided to all relevant personnel)

E.3. **PLANT AND EQUIPMENT**

- > Height access equipment as agreed with the Client i.e. stilts or step-ups

E.4. **MATERIALS**

- > As required for the task being carried out

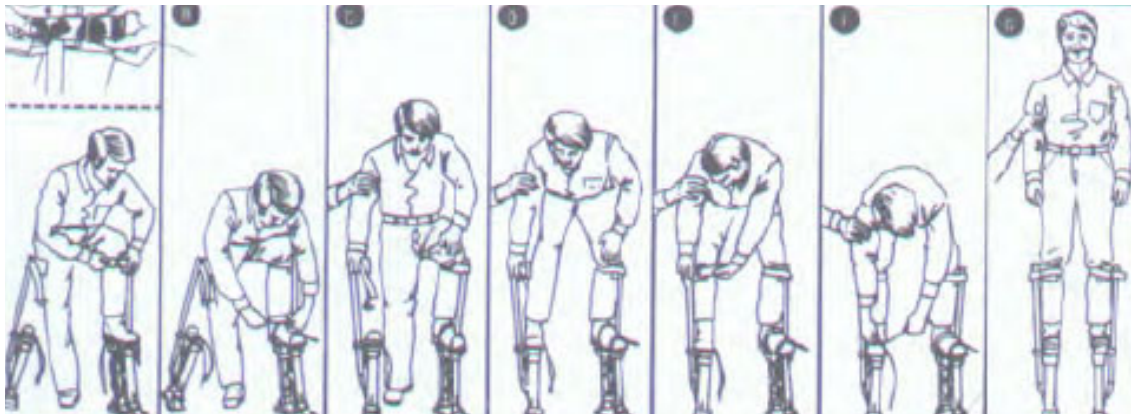
E.5. **PERSONAL PROTECTIVE EQUIPMENT (PPE)**

- > Hard hat
- > Safety boots / Wellingtons
- > High visibility vests / coats
- > Eye protection (as required)
- > Gloves (as required)

E.6. **METHODOLOGY**

WORKING WITH STILTS

- > All employees will report to the Site Manager on arrival to the site. On the first visit, they will be inducted onto site by the Site Manager.
- > All employees will wear PPE that is applicable to the task and the relevant risk assessments, which could include long sleeved and long-legged clothing. This will be reinforced by the supervisor.
- > When working near a change in level, bannister/obstruction or stairwell opening etc., a stairwell scaffold or other proprietary protection system shall be in place.
- > An assistant will help the Stilt wearer fit and stand on his/her Stilts
- > The assistant will provide materials and tools for the Stilt wearer.
- > High standards of personal hygiene will be maintained at all times.



AJS DRYLINING LTD - METHOD STATEMENT
Revised October 2019

WORKING WITH STEP-UPS

- > Working area is to be inspected to ensure it is safe and clear of any obstructions or obstacles.
- > Step up to be visually inspected for any damage or defects.
- > Step up is assembled correctly with the legs placed in the down position and the locking mechanism applied.
- > Place the step up in the area where the work will be carried out.
- > Carry out the required work and ensure you don't overreach.
- > Climb off the step up and move to the next area where the work needs to be carried out.
- > Work area is to be kept clear of all off cuts.
- > On completion of work, clean the area and any tools that have been used and place any waste materials in the bins or skips that have been provided by the Principal Contractor.
- > Hand over the plot to the site management.

AJS DRYLINING LTD - METHOD STATEMENT
Revised October 2019

A. USE OF HEIGHT ACCESS EQUIPMENT WITHIN STAIRWELLS

A.1. SCOPE OF WORKS

- > To access walls and ceilings of stairwells in new build properties using proprietary stairwell access equipment.

A.2. HIGH RISK ACTIVITIES

- > Working at height (appropriate risk assessments are carried out, communicated and provided to all relevant personnel)

A.3. PLANT AND EQUIPMENT

- > Plant and equipment required are listed below:
- > Stairwell height access equipment
- > Tools and equipment as required for the task.

A.4. MATERIALS

- > As required for the task being carried out

A.5. PERSONAL PROTECTIVE EQUIPMENT (PPE)

- > Hard hat
- > Safety boots / Wellingtons
- > High visibility vests / coats
- > Eye protection (as required)
- > Gloves (as required)

A.6. METHODOLOGY

- > Principal Contractor to arrange clear access. Principal Contractor or another appointed trade shall install height access equipment to stairwell.
- > Inspection records to be maintained by Principal Contractor as necessary. AJS Drylining operatives shall satisfy themselves that the equipment is suitable for the works to be carried out.
- > If a permit system is in place, AJS Drylining shall comply fully and ensure this is opened and closed following works.
- > Supervisor to obtain authority for use of stairwell access system from Principal Contractor.
- > Work must not start if equipment found unsafe or unsuitable. Notify site and company management.
- > Apply surface finish to Client/Principal Contractors specification.
- > Clean all equipment, materials and waste.
- > Principal Contractor to arrange dismantling of access equipment, or restrict access to unauthorised persons until it can be safely dismantled and removed from site.

Appendix A

KNIFE BLADE DISPOSAL

DO IT THE SAFE WAY

DO IT THE RIGHT WAY

DO IT EVERY DAY!



BLADE SAFE

SUPPLIED BY: WWW.STEEL-REPAIR.CO.UK



Wayside, Old Milton Road,
Thurleigh, Bedford. MK44 2DH

www.steelbits.co.uk
sales@steelbits.co.uk

WHAT IS BLADE SAFE?

Blade Safe – is a used utility blade, safe disposal system, incorporating practice methodology designed to deliver safe management of used blades within construction and other industries.

Steel Bits Ltd have worked together with a UK based manufacturer, to come up with a safe means of disposing of used utility knife blades, within the manufacturing and construction industry or even private DIY, allowing the filled container to be disposed of safely in metal recycling skips.

The Blade Safe container and its contents are 100% recyclable and it is also 100% manufactured in the UK.

The management and all who work within Steel Bits Ltd are committed to the care of the environment and the prevention of pollution.

We've been working hard to improve and maintain the highest standards for our Blade Safe containers and this standard includes more rigorous testing for penetration, resistance to damage and leakage if the container is dropped.

Safe and secure Blade Safe disposal is vital to eliminate the risks that come with handling and managing used blade waste within manufacturing & construction industry and it is imperative that your business tries to help wherever it can, by knowing where used utility knife blades are at all times.

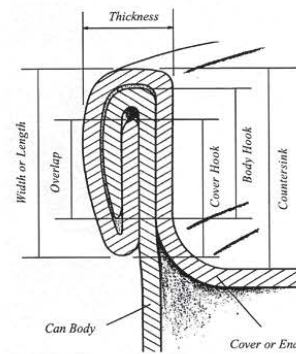
We can supply you with all of the Blade Safe containers that you need and we supply safety literature and site signage within the 6 container packs supplied.

Incorrectly controlled used utility blades can pose a serious health risk to anyone if not disposed of correctly, working up through newly laid turf on customer's gardens, hidden in waste in skips on sites, the list is endless.

AJS DRYLINING LTD - METHOD STATEMENT
Revised October 2019

STEEL BITS LTD, BLADE SAFE CONTAINERS ARE:

Manufactured from .24mm thick, tin plate, making it safe to store used blades until and during recycling.
The top and bottom sections are double seamed edged, making an almost unbreakable seal, giving it the upmost strength and durability.



The cylinder part of the container is joined and resistant ream welded, for extra strength.



AJS DRYLINING LTD - METHOD STATEMENT
Revised October 2019

The Blade Safe has been design with a limited access slot punched into the top of the container, to fit a blade measuring 60mm in length, allowing the sharp edge of the blade to be inserted fist, this allows the operator to safely insert the used blade, without fear of injury, also ensuring that only appropriate sized blades can be placed inside, so discouraging the use of Blade Safe containers for non-appropriate waste. The narrow aperture also makes it safer to use in areas where the public may be present and the limited access slot is also designed, to reduce and used blade spillage when in use.

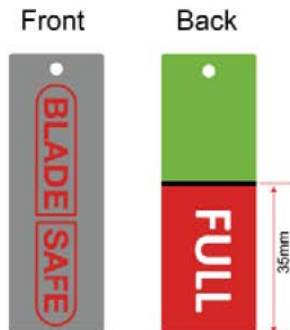


The container has been crush load tested axially, by means of flat pattern top and bottom to a load of 10.49kN (1 069.68 kilograms force or 1.07 tonnes-force)



AJS DRYLINING LTD - METHOD STATEMENT
Revised October 2019

The Site pack will come with 2 depth gauge keyrings, for ease of assessing what room is left within each container.



STILL ROOM INSIDE



LEVEL WITH BLACK LINE IS FULL



VISIBLE RED IS OVERFULL



When the Blade Safe is full, make sure the top of the container is dirt free, peel off the protective layer from the back of one of the reinforced slot cover stickers supplied and apply over the slot. This will help ensure that no spillage occurs during transportation.



AJS DRYLINING LTD - METHOD STATEMENT
Revised October 2019

Site signage is provided within each site pack.



User safety guide posters are provided with each site pack.



Site Pack

Each site pack comes with:

- 1- 6 x 1ltr Blade Safe containers
- 2- 6 x Dome container seal tabs
- 3- 2 x A3 User guide posters for offices and canteens
- 4- 2 x Site signs (THIS IS A BLADE SAFE SITE)
- 5- 2 x Keyring depth check guides

Please contact: sales@steelbits.co.uk for further information or to place an order.

AJS DRYLINING LTD - METHOD STATEMENT
Revised October 2019

LIST OF OPERATIVES BRIEFED

The information contained within this method statement has been explained to, and understood by, the operatives carrying out the task (as listed below).

NAME (PLEASE PRINT)	SIGNATURE	NAME (PLEASE PRINT)	SIGNATURE